



**TOWN OF PATAGONIA REGULAR COUNCIL MEETING MINUTES
MAY 27, 2026 @ 6:00 P.M.
ZOOM MEETING I.D. 957-511-4862 PASSWORD 338501**

1. CALL TO ORDER--Mayor Wood called the meeting to order at 6:00 pm.
2. ROLL CALL/THIS MEETING WILL BE HELD IN PERSON AND VIA ZOOM MEETING. Mayor Wood present, Vice-Mayor Stabile present, Council Members Finch & Retherford present, Council Member Claverie absent.
STAFF PRESENT: Town Manager Robinson, Library Clerk Debbie Robinson.
PUBLIC PRESENT: Robert Gay, Denise Bowdon, Linda Shore.
3. PLEDGE OF ALLEGIANCE—Mayor Wood led the Pledge of Allegiance.
4. CORRECTION AND OR APPROVAL OF MINUTES FROM:
A PUBLIC HEARING HELD ON MAY 13,2026 AT 5:30 PM, A REGULAR COUNCIL MEETING HELD MAY 13, 2026, AT 6:00 PM.
MOTION: Council Member Finch moved to approve the minutes from A PUBLIC HEARING HELD ON MAY 13,2026 AT 5:30 PM, A REGULAR COUNCIL MEETING HELD MAY 13, 2026, AT 6:00 PM.
SECOND: Vice-Mayor Stabile.
VOTE: The motion passed by a 4-0 vote, with Council Members voting as follows:
AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch & Retherford.
NAYS: None
ABSTAINERS: None
ABSENT: Council Member Claverie.

PLEASE NOTE: THE MAYOR AND COUNCIL MAY ELECT TO TAKE ITEM(S) OUT OF ORDER.
5. CALL TO THE PUBLIC A. R. S. §38-431-01(H): AT THIS TIME, THE PUBLIC WILL ONLY BE RECOGNIZED TO SPEAK ON AGENDA ITEMS LISTED FOR PUBLIC INPUT PURSUANT TO TOWN CODE SECTION 2-5-6. ANY MEMBER OF THE PUBLIC IS ALLOWED TO ADDRESS THE TOWN COUNCIL, SUBJECT TO A REASONABLE TIME SET BY THE COUNCIL PURSUANT TO THE ARIZONA OPEN MEETING LAW. AT THE CONCLUSION OF THE CALL TO THE PUBLIC, INDIVIDUAL MEMBERS OF THE COUNCIL MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COUNCIL MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA. HOWEVER, MEMBERS OF THE PUBLIC BODY SHALL NOT DISCUSS OR TAKE LEGAL ACTION ON MATTERS RAISED DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION. No one spoke.
6. MAYOR'S REPORT ON CURRENT EVENTS. AT THIS TIME THE MAYOR MAY WISH TO CALL UPON THE COUNCIL OR STAFF FOR CURRENT EVENTS OR MONTHLY REPORTS. Mayor Wood spoke about the May 20th open house and how she believed it was a success and will take all the information and condense it into a pamphlet for ease of reading and use the information when she confers with the other signatories on protections in the CPBA. Manager Robinson complimented the County on all the road work they did and answered questions from Council Members.
7. REPORTS FROM DEPARTMENTS AND COMMITTEES ON ONGOING ACTIVITIES. In the books.

ALL COUNCIL MEETINGS WILL BE HELD IN TOWN COUNCIL CHAMBERS 310 MCKEOWN AVE. PATAGONIA AZ AT 6:00 PM THE SECOND AND FOURTH WEDNESDAYS OF THE MONTH UNLESS OTHERWISE SPECIFIED.



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NEW BUSINESS

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE ANNUAL CONTRACT SERVICES AGREEMENT WITH MICAELA DE LA OSSA FOR CLEANING ALL TOWN BUILDINGS AND PUBLIC RESTROOMS.
MOTION: Council Member Finch moved to APPROVE THE ANNUAL CONTRACT SERVICES AGREEMENT WITH MICAELA DE LA OSSA FOR CLEANING ALL TOWN BUILDINGS AND PUBLIC RESTROOMS.
SECOND: Vice-Mayor Stabile.
VOTE: The motion passed by a 4-0 vote, with Council Members voting as follows:
AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch & Retherford.
NAYS: None
ABSTAINERS: None
ABSENT: Council Member Claverie.

9. DISCUSSION AND POSSIBLE ACTION TO ADOPT AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, TOWN CODE CHAPTER 15 SUBDIVISIONS ARTICLES 15-3 AND 15-4 TO CONFORM TO RECENT STATUTORY AMENDMENTS MANDATING CERTAIN PROCEDURAL CHANGES TO SUBDIVISION PLAT APPROVAL PROCESSES AND TO UPDATE PRELIMINARY AND FINAL PLAT REQUIREMENTS; AMENDING ARTICLE 15-5 TO UPDATE SUBDIVISION ASSURANCES TO INCLUDE THIRD PARTY TRUST AGREEMENTS; REPEALING ARTICLE 15-9 MISCELLANEOUS AND ADDING NEW ARTICLE 15-9 ESTABLISHING ADMINISTRATIVE REVIEW OF LOT SPLITS; ADDITIONAL MINOR AMENDMENTS FOR CLARIFICATION THROUGHOUT; AND ADOPTING THE 2026 AMENDMENTS TO TOWN CODE CHAPTER 15 SUBDIVISIONS BY REFERENCE.
MOTION: Council Member Finch moved to ADOPT AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, TOWN CODE CHAPTER 15 SUBDIVISIONS ARTICLES 15-3 AND 15-4 TO CONFORM TO RECENT STATUTORY AMENDMENTS MANDATING CERTAIN PROCEDURAL CHANGES TO SUBDIVISION PLAT APPROVAL PROCESSES AND TO UPDATE PRELIMINARY AND FINAL PLAT REQUIREMENTS; AMENDING ARTICLE 15-5 TO UPDATE SUBDIVISION ASSURANCES TO INCLUDE THIRD PARTY TRUST AGREEMENTS; REPEALING ARTICLE 15-9 MISCELLANEOUS AND ADDING NEW ARTICLE 15-9 ESTABLISHING ADMINISTRATIVE REVIEW OF LOT SPLITS; ADDITIONAL MINOR AMENDMENTS FOR CLARIFICATION THROUGHOUT; AND ADOPTING THE 2026 AMENDMENTS TO TOWN CODE CHAPTER 15 SUBDIVISIONS BY REFERENCE.
SECOND: Vice-Mayor Stabile.
DISCUSSION: Mayor Wood asked about the changes that were made and Council Member Retherford answered.
VOTE: The motion passed by a 4-0 vote, with Council Members voting as follows:
AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch & Retherford.
NAYS: None
ABSTAINERS: None
ABSENT: Council Member Claverie.



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10. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2026-07, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, APPROVING A SCHEDULE OF ADMINISTRATIVE FEES FOR REVIEWING AND APPROVING SUBDIVISION PLATS AND LOT SPLITS.
MOTION: Mayor Wood moved to adopt RESOLUTION 2026-07, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, APPROVING A SCHEDULE OF ADMINISTRATIVE FEES FOR REVIEWING AND APPROVING SUBDIVISION PLATS AND LOT SPLITS.
SECOND: Council Member Retherford.
VOTE: The motion passed by a 4-0 vote, with Council Members voting as follows:
AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch & Retherford.
NAYS: None
ABSTAINERS: None
ABSENT: Council Member Claverie.
11. DISCUSSION AND POSSIBLE ACTION TO APPROVE A MEMORANDUM OF UNDERSTANDING (MOU) WITH SOUTH32 FOR MINOR ROAD REPAIRS NOT TO EXCEED \$100,000.00 PER PROJECT.
MOTION: Council Member Finch move to approve A MEMORANDUM OF UNDERSTANDING (MOU) WITH SOUTH32 FOR MINOR ROAD REPAIRS NOT TO EXCEED \$100,000.00 PER PROJECT.
SECOND: Council Member Retherford.
DISCUSSION: Council member Retherford questioned the term MOU when the title was Contribution Agreement. The Manager said the agreement is in the framework of an MOU. Also, the Manager elaborated on the agreement being 1 year and then when the CPBA agreement is completed this agreement may be included.
VOTE: The motion passed by a 4-0 vote, with Council Members voting as follows:
AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch & Retherford.
NAYS: None
ABSTAINERS: None
ABSENT: Council Member Claverie.
12. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF A SPECIAL EVENT LIQUOR LICENSE TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL FOR THE PATAGONIA VOLUNTEER FIRE AND RESCUE INC. ANNUAL STEAK FRY FUND RAISER. THE EVENT WILL BE HELD ON SATURDAY, JUNE 27, 2026 FROM 4:00 PM TILL 11:00 PM AT THE CENTRAL PARK GAZEBO AREA IN FRONT OF THE SENIOR CENTER 100 QUIROGA LANE, PATAGONIA AZ 85624.
MOTION: Mayor Wood moved to RECOMMEND APPROVAL OF A SPECIAL EVENT LIQUOR LICENSE TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL FOR THE PATAGONIA VOLUNTEER FIRE AND RESCUE INC. ANNUAL STEAK FRY FUND RAISER. THE EVENT WILL BE HELD ON SATURDAY, JUNE 27, 2026 FROM 4:00 PM TILL 11:00 PM AT THE CENTRAL PARK GAZEBO AREA IN FRONT OF THE SENIOR CENTER 100 QUIROGA LANE, PATAGONIA AZ 85624.
SECOND: Vice-Mayor Stabile.
VOTE: The motion passed by a 4-0 vote, with Council Members voting as follows:
AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch & Retherford.
NAYS: None
ABSTAINERS: None



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ABSENT: Council Member Claverie.

13. DISCUSSION AND POSSIBLE ACTION TO APPROVE PAYMENT OF ACCOUNTS PAYABLE.

MOTION: Council Member Finch moved to approve payment of accounts payable.

SECOND: Vice-Mayor Stabile.

VOTE: The motion passed by a 4-0 vote, with Council Members voting as follows:

AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch & Retherford.

NAYS: None

ABSTAINERS: None

ABSENT: Council Member Claverie.

14. **FUTURE AGENDA ITEMS:**

AT THIS TIME, THE COUNCIL MAY BRING FORTH TOPICS FOR FUTURE AGENDAS, AND IF PREVIOUSLY REJECTED BY THE MAYOR, THE COUNCIL MAY VOTE ON WHETHER TO PLACE THOSE ITEMS ON A FUTURE AGENDA PURSUANT TO SECTION 2-5-5 OF THE TOWN OF PATAGONIA, ARIZONA CODE. THE COUNCIL MAY NOT DISCUSS, DELIBERATE, OR TAKE ANY ACTION ON THE SUBSTANCE OF THE TOPICS OTHER THAN TO VOTE TO INCLUDE THEM ON A FUTURE AGENDA. A. R. S. §38-431.02(H). Firebreaks Plan from PVFR, Item 11, MOU with the Friends FROM May 28th. No items.

15. **ADJOURN**

MOTION: Mayor Wood moved to adjourn.

SECOND: Council Member Finch.

VOTE: The motion passed by a 4-0 vote, with Council Members voting as follows:

AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch & Retherford.

NAYS: None

ABSTAINERS: None

ABSENT: Council Member Claverie.

THE MEETING ADJOURNED AT 6:12 PM.

I hereby confirm the foregoing minutes are a true and accurate copy of the minutes from a Regular Council Meeting held May 27, 2026 at 6:00 pm. I further certify that the meeting was duly called, held, and that a quorum was present.

Dated this _____ Day of _____, 2026.

APPROVED:

Andrea Wood, Mayor

ATTEST:

Ron Robinson, Town Clerk