



**TOWN OF PATAGONIA REGULAR COUNCIL MEETING MINUTES
MAY 13, 2026 @ 6:00 P.M.
ZOOM MEETING I.D. 957-511-4862 PASSWORD 338501**

1. CALL TO ORDER—Mayor Wood called the meeting to order at 6:00 pm.
2. ROLL CALL/THIS MEETING WILL BE HELD IN PERSON AND VIA ZOOM MEETING. Mayor Wood present, Vice-Mayor Stabile present, Council Members Finch, Claverie & Retherford present.
STAFF PRESENT: Town Manager Robinson, Library Clerk Debbie Robinson.
PUBLIC PRESENT: Carolyn Shafer, Robert Gay, Chuck Klingenstien, Michelle Marie, Randy Moore, Linda Shore, Marc Merideth, Zay Hartigan, Mary Tolena, Georgette Larrouy, Susan Stratman, Bryan Eanice, Susan Burtnett, Ron Pulliam, Via Zoom Ann Gosline, Caleb Weaver, Troy Kimball, Lonnie Goff.
3. PLEDGE OF ALLEGIANCE—Mayor Wood led the Pledge of Allegiance.
4. CORRECTION AND OR APPROVAL OF MINUTES FROM:
A PUBLIC HEARING HELD ON APRIL 22ND AT 5:30 PM, A REGULAR COUNCIL MEETING HELD APRIL 22ND, 2026, AT 6:08 PM, AND A BUDGET STUDY SESSION HELD MAY 6TH AT 6:00 PM.
MOTION: Council Member Finch moved to approve the minutes from A PUBLIC HEARING HELD ON APRIL 22ND AT 5:30 PM, A REGULAR COUNCIL MEETING HELD APRIL 22ND, 2026, AT 6:08 PM, AND A BUDGET STUDY SESSION HELD MAY 6TH AT 6:00 PM.
SECOND: Council Member Claverie.
VOTE: The motion passed by a 5-0 vote, with Council Members voting as follows:
AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch, Claverie, & Retherford.
NAYS: None
ABSTAINERS: None
ABSENT: None

PLEASE NOTE: THE MAYOR AND COUNCIL MAY ELECT TO TAKE ITEM(S) OUT OF ORDER.
5. CALL TO THE PUBLIC A. R. S. §38-431-01(H): AT THIS TIME, THE PUBLIC WILL ONLY BE RECOGNIZED TO SPEAK ON AGENDA ITEMS LISTED FOR PUBLIC INPUT PURSUANT TO TOWN CODE SECTION 2-5-6. ANY MEMBER OF THE PUBLIC IS ALLOWED TO ADDRESS THE TOWN COUNCIL, SUBJECT TO A REASONABLE TIME SET BY THE COUNCIL PURSUANT TO THE ARIZONA OPEN MEETING LAW. AT THE CONCLUSION OF THE CALL TO THE PUBLIC, INDIVIDUAL MEMBERS OF THE COUNCIL MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COUNCIL MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA. HOWEVER, MEMBERS OF THE PUBLIC BODY SHALL NOT DISCUSS OR TAKE LEGAL ACTION ON MATTERS RAISED DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION. Carolyn Shafer spoke in favor of Item 10 and encouraged the Council to adopt the resolution. The recent fire was a positive example of the two departments responding and working together. No other buildings were harmed.
6. MAYOR'S REPORT ON CURRENT EVENTS. AT THIS TIME THE MAYOR MAY WISH TO CALL UPON THE COUNCIL OR STAFF FOR CURRENT EVENTS OR MONTHLY REPORTS. Mayor Wood reminded everyone of High School Graduation at 7:00 PM on May 14th at the ball field.
7. REPORTS FROM DEPARTMENTS AND COMMITTEES ON ONGOING ACTIVITIES. In the books.



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NEW BUSINESS

8. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2026-04, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, ADOPTING THE TENTATIVE BUDGET FOR THE FISCAL YEAR 2026-2027 AND SCHEDULING A PUBLIC HEARING FOR THE FINAL ADOPTION OF SAID BUDGET.
MOTION: Council Member Finch moved to ADOPT RESOLUTION 2026-04, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, ADOPTING THE TENTATIVE BUDGET FOR THE FISCAL YEAR 2026-2027 AND SCHEDULING A PUBLIC HEARING FOR THE FINAL ADOPTION OF SAID BUDGET.
SECOND: Council Member Retherford.
VOTE: The motion passed by a 5-0 vote, with Council Members voting as follows:
AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch, Claverie, & Retherford.
NAYS: None
ABSTAINERS: None
ABSENT: None

9. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2026-05, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, APPROVING A DONATION OF LAND FROM THE NATURE CONSERVANCY TO THE TOWN.
MOTION: Council Member Finch moved to ADOPT RESOLUTION 2026-05, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, APPROVING A DONATION OF LAND FROM THE NATURE CONSERVANCY TO THE TOWN.
SECOND: Council Member Claverie.
DISCUSSION: Council Member Finch explained where the land was located and how the Town has been using it. This makes a cleaner situation between the Town and TNC.
VOTE: The motion passed by a 5-0 vote, with Council Members voting as follows:
AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch, Claverie, & Retherford.
NAYS: None
ABSTAINERS: None
ABSENT: None

10. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2026-06, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, APPROVING AN AUTOMATIC MUTUAL AID AGREEMENT WITH SONOITA-ELGIN FIRE DISTRICT AND AMENDING THE TOWN'S AGREEMENT WITH PATAGONIA FIRE AND RESCUE, INC., TO INCLUDE SAME AS AN ADDENDUM THERETO.
MOTION: Council Member Claverie moved to ADOPT RESOLUTION 2026-06, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, APPROVING AN AUTOMATIC MUTUAL AID AGREEMENT WITH SONOITA-ELGIN FIRE DISTRICT AND AMENDING THE TOWN'S AGREEMENT WITH PATAGONIA FIRE AND RESCUE, INC., TO INCLUDE SAME AS AN ADDENDUM THERETO.
SECOND: Council Member Finch.
DISCUSSION: Fire Chief Hartigan talked about how important this agreement is. Fire Chief Meredith talked about the ISO rating being higher bringing down the cost of insurance, quicker response and group training between departments.



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VOTE: The motion passed by a 5-0 vote, with Council Members voting as follows:

AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch, Claverie, & Retherford.

NAYS: None

ABSTAINERS: None

ABSENT: None

11. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE NEW COURT ADMINISTRATOR JOB DESCRIPTION.

MOTION: Council Member Finch moved to APPROVE THE NEW COURT ADMINISTRATOR JOB DESCRIPTION.

SECOND: Mayor Wood.

VOTE: The motion passed by a 5-0 vote, with Council Members voting as follows:

AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch, Claverie, & Retherford.

NAYS: None

ABSTAINERS: None

ABSENT: None

12. DISCUSSION AND POSSIBLE ACTION APPROVING THE DRAFT "SONOITA CREEK WILDLIFE CORRIDOR CONSERVATION EASEMENTS" TO BE GRANTED TO THE TOWN OF PATAGONIA BY BORDERLANDS RESTORATION NETWORK, MARK BYRUM AND SUSAN STRATMAN, AND SUSAN BURTNETT; AND FURTHER POSSIBLE ACTION AUTHORIZING THE MAYOR AND TOWN MANAGER TO REVIEW FINAL DRAFTS OF THESE EASEMENTS TO BE PRESENTED TO THE COUNCIL FOR FINAL APPROVAL.

MOTION: council Member Claverie moved to approve THE DRAFT "SONOITA CREEK WILDLIFE CORRIDOR CONSERVATION EASEMENTS" TO BE GRANTED TO THE TOWN OF PATAGONIA BY BORDERLANDS RESTORATION NETWORK, MARK BYRUM AND SUSAN STRATMAN, AND SUSAN BURTNETT; AND FURTHER POSSIBLE ACTION AUTHORIZING THE MAYOR AND TOWN MANAGER TO REVIEW FINAL DRAFTS OF THESE EASEMENTS TO BE PRESENTED TO THE COUNCIL FOR FINAL APPROVAL.

SECOND: Vice-Mayor Stabile.

DISCUSSION: Ann Gosline mentioned that this Conservation Easement is similar to the one in 2022 the Town Council accepted. Council Member Retherford asked questions and Ann Gosline answered.

VOTE: The motion passed by a 5-0 vote, with Council Members voting as follows:

AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch, Claverie, & Retherford.

NAYS: None

ABSTAINERS: None

ABSENT: None

13. DISCUSSION AND POSSIBLE ACTION TO APPROVE SIX AMENDED ADMINISTRATION FORMS AND ONE CUSTOMER PAMPHLET. THIS INCLUDES A SPECIAL EVENT PERMIT APPLICATION, UTILITY ACCOUNT MAILING ADDRESS CHANGE FORM, VOLUNTEER CODE OF CONDUCT, EMPLOYMENT APPLICATION, EMPLOYEE ACTION NOTICE, EMPLOYEE LEAVE REQUEST AND THE UTILITY SERVICE PAMPHLET.

MOTION: Council Member Finch moved to APPROVE SIX AMENDED ADMINISTRATION FORMS AND ONE CUSTOMER PAMPHLET. THIS INCLUDES A SPECIAL EVENT PERMIT APPLICATION, UTILITY ACCOUNT MAILING ADDRESS CHANGE FORM, VOLUNTEER CODE OF CONDUCT, EMPLOYMENT APPLICATION, EMPLOYEE ACTION NOTICE, EMPLOYEE LEAVE REQUEST AND THE UTILITY SERVICE PAMPHLET.



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SECOND: Council Member Claverie

VOTE: The motion passed by a 5-0 vote, with Council Members voting as follows:

AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch, Claverie, & Retherford.

NAYS: None

ABSTAINERS: None

ABSENT: None

14. **DISCUSSION AND POSSIBLE ACTION TO APPROVE PAYMENT OF ACCOUNTS PAYABLE.**

MOTION: Council Member Finch moved to approve payment of accounts payable.

SECOND: Mayor Wood.

VOTE: The motion passed by a 5-0 vote, with Council Members voting as follows:

AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch, Claverie, & Retherford.

NAYS: None

ABSTAINERS: None

ABSENT: None

15. **FUTURE AGENDA ITEMS:**

AT THIS TIME, THE COUNCIL MAY BRING FORTH TOPICS FOR FUTURE AGENDAS, AND IF PREVIOUSLY REJECTED BY THE MAYOR, THE COUNCIL MAY VOTE ON WHETHER TO PLACE THOSE ITEMS ON A FUTURE AGENDA PURSUANT TO SECTION 2-5-5 OF THE TOWN OF PATAGONIA, ARIZONA CODE. THE COUNCIL MAY NOT DISCUSS, DELIBERATE, OR TAKE ANY ACTION ON THE SUBSTANCE OF THE TOPICS OTHER THAN TO VOTE TO INCLUDE THEM ON A FUTURE AGENDA. A. R. S. §38-431.02(H). Firebreaks Plan from PVFR, Item 11, MOU with the Friends FROM May 28th.

16. **ADJOURN**

MOTION: Mayor Wood moved to adjourn.

SECOND: Council Member Claverie.

VOTE: The motion passed by a 5-0 vote, with Council Members voting as follows:

AYES: Mayor Wood, Vice-Mayor Stabile, Council Members Finch, Claverie, & Retherford.

NAYS: None

ABSTAINERS: None

ABSENT: None



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THE MEETING ADJOURNED AT 6:29 PM.

I hereby confirm the foregoing minutes are a true and accurate copy of the minutes from a Regular Council Meeting held May 13, 2026 at 6:00 pm. I further certify that the meeting was duly called, held, and that a quorum was present.

Dated this 27th Day of May, 2026.

APPROVED:

Andrea Wood, Mayor

ATTEST:

Ron Robinson, Town Clerk

