

**TOWN OF PATAGONIA**

**PLANNING AND DEVELOPMENT MEETING MINUTES**

**September 2, 2025, 6:00 P.M.**

**Zoom Meeting I.D. 957-511-4862 Password 338501**

1. CALL TO ORDER: The meeting was called to order by Co-chairperson Laurie Monti at 6PM.
2. ROLL CALL: Present: Victor Romo, Gary Retherford, Laurie Monti, Kevin McKay, Nancy McCoy

 Absent: Georgette Larrouy

 Staff present: Town Manager Robinson

 Public present: Deborah Robinson, David Budd (via Zoom)

1. PLEDGE OF ALLEGIANCE: The Committee recited the Pledge of Allegiance.
2. APPROVAL OF MINUTES FROM JUNE 10, 2025, MEETING

A motion to approve the minutes was made by Nancy McCoy, seconded by Laurie Monti, and unanimously approved by the three Committee members who attended the June meeting.

1. CALL TO THE PUBLIC A. R. S. §38-431-01(H): AT THIS TIME, THE PUBLIC WILL ONLY BE RECOGNIZED TO SPEAK ON AGENDA ITEMS LISTED FOR PUBLIC INPUT PURSUANT TO TOWN CODE SECTION 2-5-6. ANY MEMBER OF THE PUBLIC IS ALLOWED TO ADDRESS THE COMMITTEE, SUBJECT TO A REASONABLE TIME SET BY THE COMMITTEE PURSUANT TO THE ARIZONA OPEN MEETING LAW. AT THE CONCLUSION OF THE CALL TO THE PUBLIC, INDIVIDUAL MEMBERS OF THE COMMITTEE MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COMMITTEE, MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA. HOWEVER, MEMBERS OF THE COMMITTEE SHALL NOT DISCUSS OR TAKE LEGAL ACTION ON MATTERS RAISED DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

There were no speakers for Call to the Public.

**OLD BUSINESS**

1. SUMMARY AND DISCUSSION of ANNUAL REPORT FISCAL 2024-25 OF PLANNING AND DEVELOPMENT COMMITTEE

Laurie Monti reviewed the items included in the Annual Report.

**NEW BUSINESS**

1. DISCUSSION OF PRIORITIES AND GOALS FOR 2025-26.

Five priorities were discussed for the upcoming year and Committee members were given assignments.

Land Use Permits (Kevin McKay and Nancy McCoy): Prepare a report for each use permit to be shared with the Committee.

Planning for Development (Georgette Larrouy and Victor Romo): Review Town Ordinances related to planning for development.

Affordable Housing (Laurie Monti): Complete a needs assessment for possible residential and assisted living facilities for seniors.

Community Engagement: Plan speakers, presentations, etc. on priority issues and topics.

P&D Administration: Expand and diversify the Committee.

1. ELECTION OF OFFICERS AND COMMITTEE MEMBERS

Laurie Monti was nominated for Chairperson by Nancy McCoy, seconded by Gary Retherford, and approved unanimously.

Gary Retherford was nominated for Co-chairperson by Nancy McCoy, seconded by Laurie Monti, and approved unanimously.

Nancy McCoy was nominated for secretary by Laurie Monti, seconded by Gary Retherford, and approved unanimously.

1. STAFF OR MEMBER REPORTS: AT THIS TIME THE TOWN STAFF OR A COMMITTEE MEMBER MAY REPORT ON ITEMS OF INTEREST TO THE COMMITTEE. SUCH ITEMS MAY NOT BE ACTED UPON BY THE COMMITTEE AT THIS TIME, BUT MAY BE SCHEDULED AS A FUTURE AGENDA ITEM.

There were no reports.

1. FUTURE AGENDA ITEMS: AT THIS TIME THE COMMITTEE MAY BRING FORTH TOPICS FOR FUTURE AGENDAS AND SET THE DATE FOR THE NEXT MEETING.

There were no future agenda items. The next meeting will be October 7th at 6PM in the Council chambers.

1. ADJOURN

A motion to adjourn was made by Nancy McCoy, seconded by Laurie Monti, and approved unanimously.