1. CALL TO ORDER—Mayor Wood called the meeting to order at 6:00 pm.

2. ROLL CALL/THIS MEETING WILL BE HELD IN PERSON AND VIA ZOOM MEETING. Mayor Wood present, Vice-Mayor Stabile present via zoom, Council Members Claverie & Retherford present.

STAFF PRESENT: Town Manager Robinson, Library Clerk Debbie Robinson, Office Clerk Breanna Delaney-Schreiber.

PUBLIC PRESENT: Christie & Victor Romo, Robert Gay.

3. PLEDGE OF ALLEGIANCE—Mayor Wood led the Pledge of Allegiance.

4. CORRECTION AND OR APPROVAL OF MINUTES FROM:

A REGULAR COUNCIL MEETING HELD JULY 09, 2025, AT 6:00 PM IN PERSON AND VIA ZOOM.

**MOTION:** Council Member Claverie moved to approve the minutes from a REGULAR COUNCIL MEETING HELD JULY 09, 2025, AT 6:00 PM IN PERSON AND VIA ZOOM.

**SECOND:** Vice-Mayor Stabile.

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Finch

5. CALL TO THE PUBLIC A. R. S. §38-431-01(H): AT THIS TIME, THE PUBLIC WILL ONLY BE RECOGNIZED TO SPEAK ON AGENDA ITEMS LISTED FOR PUBLIC INPUT PURSUANT TO TOWN CODE SECTION 2-5-6. ANY MEMBER OF THE PUBLIC IS ALLOWED TO ADDRESS THE TOWN COUNCIL, SUBJECT TO A REASONABLE TIME SET BY THE COUNCIL PURSUANT TO THE ARIZONA OPEN MEETING LAW. AT THE CONCLUSION OF THE CALL TO THE PUBLIC, INDIVIDUAL MEMBERS OF THE COUNCIL MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COUNCIL MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA. HOWEVER, MEMBERS OF THE PUBLIC BODY SHALL NOT DISCUSS OR TAKE LEGAL ACTION ON MATTERS RAISED DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION. No one spoke.

6. MAYOR’S REPORT ON CURRENT EVENTS. AT THIS TIME THE MAYOR MAY WISH TO CALL UPON THE COUNCIL OR STAFF FOR CURRENT EVENTS OR MONTHLY REPORTS.

7. REPORTS FROM DEPARTMENTS AND COMMITTEES ON ONGOING ACTIVITIES. In the books. Town Manager Robinson mentioned that Rothrock Alley would be chip and sealed tomorrow, and the job should wrap up at the end of the month.

**NEW BUSINESS**

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE BREANNA DELANEY-SCHREIBER REPLACE SUMMER SMITH AS THE RECORDS OFFICER TO COMMUNICATE ON BEHALF OF THE TOWN OF PATAGONIA WITH THE ARIZONA STATE LIBRARY ARCHIVES AND PUBLIC RECORDS DIVISION. THE DESIGNATION WILL BE MADE BY THE TOWN MANAGER.

**MOTION:** Council Member Claverie moved to APPROVE BREANNA DELANEY-SCHREIBER REPLACE SUMMER SMITH AS THE RECORDS OFFICER TO COMMUNICATE ON BEHALF OF THE TOWN OF PATAGONIA

WITH THE ARIZONA STATE LIBRARY ARCHIVES AND PUBLIC RECORDS DIVISION. THE DESIGNATION WILL BE MADE BY THE TOWN MANAGER.

**SECOND:** Council Member Retherford.

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Finch

9. DISCUSSION AND POSSIBLE ACTION TO APPROVE TOWN MANAGER ROBINSON SIGN A PROPOSAL WITH ROBERT OLLERTON TO PROVIDE 6 EMERGENCY HANDHELD RADIOS AND ONE EMERGENCY RADIO INSTALLED IN THE TOWN PICKUP TO COMPLY WITH THE EMERGENCY OPERATIONS PLAN APPROVED BY THE COUNCIL ON MARCH 26, 2025. THE PROPOSAL AMOUNT IS $2,703.88 AND THE SUPPLIER IS La Rue COMMUNICATIONS.

**MOTION:** Council Member Claverie moved to APPROVE TOWN MANAGER ROBINSON SIGN A PROPOSAL WITH ROBERT OLLERTON TO PROVIDE 6 EMERGENCY HANDHELD RADIOS AND ONE EMERGENCY RADIO INSTALLED IN THE TOWN PICKUP TO COMPLY WITH THE EMERGENCY OPERATIONS PLAN APPROVED BY THE COUNCIL ON MARCH 26, 2025. THE PROPOSAL AMOUNT IS $2,703.88 AND THE SUPPLIER IS La Rue COMMUNICATIONS.

**SECOND:** Council Member Retherford.

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Finch

10. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE 25-01, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, AMENDING TOWN CODE SECTION 3-2-1 BY ADDING NEW SUBSECTION (A) TOWN MANAGER DUTIES.

**MOTION:** Council Member Retherford moved to ADOPT ORDINANCE 25-01, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, AMENDING TOWN CODE SECTION 3-2-1 BY ADDING NEW SUBSECTION (A) TOWN MANAGER DUTIES.

**SECOND:** Council Member Claverie.

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Finch

11. DISCUSSION AND POSSIBLE ACTION TO APPROVE PAYMENT OF ACCOUNTS PAYABLE.

**MOTION:** Council Member Claverie moved to approve payment of accounts payable.

**SECOND:** Mayor Wood.

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Finch

12. **FUTURE AGENDA ITEMS:**

AT THIS TIME, THE COUNCIL MAY BRING FORTH TOPICS FOR FUTURE AGENDAS, AND IF PREVIOUSLY REJECTED BY THE MAYOR, THE COUNCIL MAY VOTE ON WHETHER TO PLACE THOSE ITEMS ON A FUTURE AGENDA PURSUANT TO SECTION 2-5-5 OF THE TOWN OF PATAGONIA, ARIZONA CODE. THE COUNCIL MAY NOT DISCUSS, DELIBERATE, OR TAKE ANY ACTION ON THE SUBSTANCE OF THE TOPICS OTHER THAN TO VOTE TO INCLUDE THEM ON A FUTURE AGENDA. A. R. S. §38-431.02(H). Firebreaks Plan from PVFR, Item 11, MOU with the Friends FROM May 28th, Item 12 Forest Lane rename from May 28th Meeting.

13. **ADJOURN**

**MOTION:** Mayor Wood moved to adjourn.

**SECOND:** Council Member Claverie.

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Finch

THE MEETING ADJOURNED AT 6:04 PM.

I hereby confirm the foregoing minutes are a true and accurate copy of the minutes from a Regular Council Meeting held July 23, 2025 at 6:00 pm. I further certify that the meeting was duly called, held, and that a quorum was present.

Dated this \_\_\_\_\_\_\_\_\_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2025.

APPROVED:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Andrea Wood, Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ron Robinson, Town Clerk