1. CALL TO ORDER—Mayor Wood called the meeting to order at 6:00 pm.

2. ROLL CALL/THIS MEETING WILL BE HELD IN PERSON AND VIA ZOOM MEETING. Mayor Wood present, Vice-Mayor Stabile Present via zoom, Council Members Finch, Claverie & Retherford present.

STAFF PRESENT: Town Manager Robinson, Library Clerk Debbie Robinson

PUBLIC PRESENT: Aaron Tews, Denise Bowdon, Victor Romo, Zay Hartigan, Mark Whitaker, Philip Brister, Arturo Vazquez, Robert Gay, Ralph Schmitt, Mary Tolena, Todd Norton, Don Borham, Via Zoom-George Wysopal, John Bingham, D. Green

3. PLEDGE OF ALLEGIANCE—Mayor Wood led the Pledge of Allegiance.

4. CORRECTION AND OR APPROVAL OF MINUTES FROM:

A REGULAR COUNCIL MEETING HELD JUNE 11, 2025, AT 6:00 PM IN PERSON AND VIA ZOOM.

**MOTION:** Council Member Finch moved to approve the minutes from A REGULAR COUNCIL MEETING HELD JUNE 11, 2025, AT 6:00 PM IN PERSON AND VIA ZOOM.

**SECOND:** Council Member Claverie

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Finch, Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

5. CALL TO THE PUBLIC A. R. S. §38-431-01(H): AT THIS TIME, THE PUBLIC WILL ONLY BE RECOGNIZED TO SPEAK ON AGENDA ITEMS LISTED FOR PUBLIC INPUT PURSUANT TO TOWN CODE SECTION 2-5-6. ANY MEMBER OF THE PUBLIC IS ALLOWED TO ADDRESS THE TOWN COUNCIL, SUBJECT TO A REASONABLE TIME SET BY THE COUNCIL PURSUANT TO THE ARIZONA OPEN MEETING LAW. AT THE CONCLUSION OF THE CALL TO THE PUBLIC, INDIVIDUAL MEMBERS OF THE COUNCIL MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COUNCIL MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA. HOWEVER, MEMBERS OF THE PUBLIC BODY SHALL NOT DISCUSS OR TAKE LEGAL ACTION ON MATTERS RAISED DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION. No one spoke.

6. MAYOR’S REPORT ON CURRENT EVENTS. AT THIS TIME THE MAYOR MAY WISH TO CALL UPON THE COUNCIL OR STAFF FOR CURRENT EVENTS OR MONTHLY REPORTS. Mayor Wood talked about her email to T-Mobile asking questions about their installation and the response was T-Mobile is working on placing a site elsewhere and look forward to working with the Town for a mutual beneficial solution in the near future.

7. REPORTS FROM DEPARTMENTS AND COMMITTEES ON ONGOING ACTIVITIES. In the books. Mayor Wood introduced Aaron Tews of ADEQ and Aaron presented the Bronze award from ADEQ to our Wastewater Treatment Plant for Excellence in reporting and environmental stewardship.

**OLD BUSINESS**

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE AMENDED LIBRARY DIRECTOR JOB DESCRIPTION.

**MOTION:** Council Member Claverie moved to approve THE AMENDED LIBRARY DIRECTOR JOB DESCRIPTION.

**SECOND:** Mayor Wood

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Finch, Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

**NEW BUSINESS**

9. RECESS REGULAR SESSION AND CONVENE INTO A PUBLIC HEARING FOR A USE PERMIT REQUEST BY JOSE DELGADO.

**MOTION:** Mayor Wood moved to recess into a public hearing FOR A USE PERMIT REQUEST BY JOSE DELGADO.

**SECOND:** Council Member Finch

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Finch, Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

Time: 6:05 pm

1. PRESENTATION BY ARTURO VASQUEZ REPRESENTING JOSE DELGADO PROPOSING TO BUILD ONE 2 STORY DUPLEX (1,389 SQUARE FT. PER UNIT) ON PARCEL NO. 106-35-010B LOCATED ON 273 SMELTER AVE. Mr. Vasquez showed the blueprints of the proposed duplex and then answered questions.

2. COUNCIL QUESTIONS AND COMMENTS. Council Member Retherford asked about Mr. Delgado using Mr. Jones front lot on McKeown Ave. for parking and Mr. Vasquez said the area will be used for construction parking.

3. PUBLIC QUESTIONS AND COMMENTS. Questions were asked about the big tree and how it will be treated and Mr. Vasquez said they would just trim it back. Other comments were that Smelter is a narrow Road, and the Town Council needs to consider no parking along that section from Third towards Harshaw.

RECESS FROM THE PUBLIC HEARING AND RECONVENE INTO REGULAR SESSION.

**MOTION:** Mayor Wood moved to recess back into regular session.

**SECOND:** Council Member Retherford

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Finch, Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

Time: 6:15 pm

10. DISCUSSION ON PUBLIC COMMENTS AND THE PLANNING & DEVELOPMENTS RECOMMENDATION TO ISSUE A USE PERMIT FOR THE PROPOSED TWO-STORY DUPLEX LOCATED ON PARCEL NO. 106-35-010 AT 273 SMELTER AVE.AND POSSIBLE ACTION TO ADOPT RESOLUTION 2025-09 A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA ARIZONA, FOR A REQUEST BY JOSE DELGADO TO APPROVE USE PERMIT 2025-106-35-010B TO BUILD A TWO-STORY DUPLEX LOCATED AT 273 SMELTER AVE. PATAGONIA ARIZONA.

**MOTION:** Council Member Finch moved to ADOPT RESOLUTION 2025-09 A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA ARIZONA, FOR A REQUEST BY JOSE DELGADO TO APPROVE USE PERMIT 2025-106-35-010B TO BUILD A TWO-STORY DUPLEX LOCATED AT 273 SMELTER AVE. PATAGONIA ARIZONA.

**SECOND:** Council Member Claverie

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Finch, Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

11. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2025-08, A RESOLUTION OF THE TOWN OF PATAGONIA, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2026 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL.

**MOTION:** Council Member Claverie moved to adopt RESOLUTION 2025-08, A RESOLUTION OF THE TOWN OF PATAGONIA, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2026 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL.

**SECOND:** Mayor Wood

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Finch, Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

12. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE ANNUAL PATAGONIA VOLUNTEER FIRE AND RESCUE INC 2025-2026 FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES AGREEMENT.

**MOTION:** Mayor Wood moved to approve THE ANNUAL PATAGONIA VOLUNTEER FIRE AND RESCUE INC 2025-2026 FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES AGREEMENT.

**SECOND:** Council Member Claverie

**DISCUSSION:** Mayor Wood asked Fire Chief Zay Hartigan to make a presentation. Zay said that the way the agreement and the EMT call out log is written, it could be a HIPPA violation. Town Manager Robinson said the corrections were made in the agreement at 7.1 deleting the date and the call out log was changed to show what type of call med/fire, and the date section was removed. Mayor Wood asked Zay if the Fire Department is comfortable with the bench-marks in the agreement and Zay said yes.

**VOTE:** The motion passed by a 4-0-1 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** Council Member Finch

**ABSENT:** None

13. DISCUSSION AND POSSIBLE ACTION TO APPROVE A SPECIAL EVENT PERMIT FOR THE TRAIL RIDERS OF SOUTHERN ARIZONA TO USE THE GAZEBO ON FOURTH AVENUE FOR RIDER CHECK IN ON NOVEMBER 21 & 22 2025 AND RENT THE 5 ACRES ON HARSHAW FOR CAMPING FOR A TOTAL COST $375.00, $100.00 ADMIN FEE PLUS $275.00 RENTAL FEE. THEY ARE A 501-C-3 NON-PROFIT AND WILL BE RAISING FUNDS FOR OUR LOCAL FOOD BANK.

**MOTION:** Council Member Finch moved to approve A SPECIAL EVENT PERMIT FOR THE TRAIL RIDERS OF SOUTHERN ARIZONA TO USE THE GAZEBO ON FOURTH AVENUE FOR RIDER CHECK IN ON NOVEMBER 21 & 22 2025 AND RENT THE 5 ACRES ON HARSHAW FOR CAMPING FOR A TOTAL COST $375.00, $100.00 ADMIN FEE PLUS $275.00 RENTAL FEE. THEY ARE A 501-C-3 NON-PROFIT AND WILL BE RAISING FUNDS FOR OUR LOCAL FOOD BANK.

**SECOND:** Council Member Retherford

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Finch, Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

14. DISCUSSION AND POSSIBLE ACTION TO APPROVE TOWN MANAGER ROBINSON SIGN A FUNDING AGREEMENT WITH THE FRIENDS OF THE LIBRARY FOR THE 2025-2026 FISCAL YEAR IN THE AMOUNT OF $21,000.00.

**MOTION:** Council Member Claverie moved to approve TOWN MANAGER ROBINSON SIGN A FUNDING AGREEMENT WITH THE FRIENDS OF THE LIBRARY FOR THE 2025-2026 FISCAL YEAR IN THE AMOUNT OF $21,000.00.

**SECOND:** Council Member Retherford

**VOTE:** The motion passed by a 4-0-1 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** Council Member Finch

**ABSENT:** None

15. DISCUSSION AND POSSIBLE ACTION TO APPROVE TOWN MANAGER ROBINSON SIGN A LICENSING AGREEMENT OUTLINING USE OF THE TOWN’S RIGHT-OF WAYS WITH VALLEY TELECOM FOR THE INSTALL OF FIBER OPTIC CABLE.

**MOTION:** Council Member Claverie moved to approve TOWN MANAGER ROBINSON SIGN A LICENSING AGREEMENT OUTLINING USE OF THE TOWN’S RIGHT-OF WAYS WITH VALLEY TELECOM FOR THE INSTALL OF FIBER OPTIC CABLE.

**SECOND:** Council Member Finch

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Finch, Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

16. DISCUSSION AND POSSIBLE ACTION TO APPROVE PAYMENT OF ACCOUNTS PAYABLE.

**MOTION:** Council Member Finch moved to approve payment of accounts payable.

**SECOND:** Council Member Claverie

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Finch, Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

17. **FUTURE AGENDA ITEMS:**

AT THIS TIME, THE COUNCIL MAY BRING FORTH TOPICS FOR FUTURE AGENDAS, AND IF PREVIOUSLY REJECTED BY THE MAYOR, THE COUNCIL MAY VOTE ON WHETHER TO PLACE THOSE ITEMS ON A FUTURE AGENDA PURSUANT TO SECTION 2-5-5 OF THE TOWN OF PATAGONIA, ARIZONA CODE. THE COUNCIL MAY NOT DISCUSS, DELIBERATE, OR TAKE ANY ACTION ON THE SUBSTANCE OF THE TOPICS OTHER THAN TO VOTE TO INCLUDE THEM ON A FUTURE AGENDA. A. R. S. §38-431.02(H). Firebreaks Plan from PVFR, Item 11, MOU with the Friends from May 28th meeting, Item 12 Forest Lane rename from May 28th meeting.

18. **ADJOURN**

**MOTION:** Mayor Wood moved to adjourn

**SECOND:** Council Member Finch

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile via zoom, Council Members Finch, Claverie & Retherford.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

THE MEETING ADJOURNED AT 6:24 pm.

I hereby confirm the foregoing minutes are a true and accurate copy of the minutes from a Regular Council Meeting and Public Hearing held June 25, 2025 at 6:00 pm. I further certify that the meeting was duly called, held and that a quorum was present.

Dated this \_\_\_\_\_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2025.

APPROVED:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Andrea Wood, Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ron Robinson, Town Clerk