

**Patagonia Public Library Advisory Board Meeting Minutes**  
**Tuesday, June 11, 2024**  
**Town Hall, 310 McKeown Ave. Patagonia, AZ**  
**Zoom meeting I.D. 957-511-4862 Password 338501**

1. The meeting was called to order at 9:33 A.M. in the Town Hall Council Chambers, 310 McKeown Ave. Patagonia, AZ
2. In attendance were Kayla Miller, Interim Library Director, Board Members Linda Shore, Ann Danowitz, Debbie Robinson, Susan Lange, and Sarah Klingenstein present via Zoom.
3. The minutes from the April 16, 2024, meeting was approved.  
**MOTION:** Susan Lange moved to approve the minutes from the April 16, 2024, meeting.  
**SECOND:** Sarah Klingenstein  
**VOTE:** Passed by unanimous consent

**NEW BUSINESS**

4. LIBRARY MONTHLY REPORT FROM KAYLA AND Q & A – Kayla gave an overview of the May report. Some of the items discussed were the attendance of approximately 1978 visitors this month, the successful Reyna Grande Author Talk which was co-hosted by Voices from the Border, spent most of the month preparing for the summer reading programs. Kayla is organizing the STEM program and Debbie the Storytime. Kayla has found a professional DM for D&D who lives in Ohio so will Zoom in to run the bi-weekly meetings at our library. Parents are welcome to sit in and get to know Dan Burke and the sessions will also be recorded for parents who cannot attend in person. Funding from the Friends of the Patagonia Library (FoPL) will cover the \$60 per session cost for Mr. Burk.

Kayla met with school superintendent Kenny Hayes to set up a tutoring program for the fall, with a \$3-5K stipend for a tutor to come once or twice a week to the library to host an open tutoring session on Fridays (or another day if Fridays don't work out) where kids grade K-8<sup>th</sup> can come when they need help. The LSTA Grant would be used. Open discussion revealed that the LSTA money needs to be used by August 1<sup>st</sup> of this year. Kayla will contact them and ask for an extension and will also alert the school about the funding timeline. Sarah had some great input regarding the need for formal communication between the teachers and the tutor concerning the students' needs. She agreed to document her suggestions so Kayla can review them with Kenny before the program goes live.

The new laptops are a huge hit with the teens, so Kayla has purchased 4 extra chargers to put in the Teen room. There is a kid book club for the summer program, reading 4 specific books during the 8 weeks. We discussed the need for better promotion/marketing for our programs - library website and regular postings on social media, including the Patagonia Local group on Facebook Local and the FoPL Facebook page. We also suggested the need to routinely post program information on the PO bulletin board in an attempt to reach people without computers.

We asked Kayla if she had finished her Library Director Certification. Kayla said her class ends this weekend. She has to send in proof of completion, which, when accepted, will complete her certification. The Board then asked Kayla to compare her formal job description to what she actually does and provide that analysis to us before the September meeting. Kayla agreed and then left the meeting to return to the library.

5. ELECTION OF OFFICERS – Chairperson – Linda Shore  
Vice-Chairperson – Ann Danowitz  
Secretary – Debbie Robinson  
**MOTION:** Sarah Klingenstein moved to approve and notify the Town Council of the newly elected Library Advisory Board Officers as follows:  
Chairperson - Linda Shore; Vice-Chairperson- Ann Danowitz, and Secretary - Debbie Robinson.  
**SECOND:** Susan Lange  
**VOTE:** Passed by unanimous consent.

6. STAFF OR MEMBER REPORTS: AT THIS TIME THE TOWN STAFF OR A COMMITTEE MEMBER MAY REPORT ON ITEMS OF INTEREST TO THE COMMITTEE. SUCH ITEMS MAY NOT BE ACTED UPON BY THE COMMITTEE AT THIS TIME, BUT MAY BE SCHEDULED AS A FUTURE AGENDA ITEM. The group felt that more regular communication between the FoPL and the LAB would benefit all parties. As a result, Linda agreed to be LAB's representative and will begin attending their monthly meetings. Susan asked about the garden progress. We will address that in the fall.

7. FUTURE AGENDA ITEMS: AT THIS TIME THE COMMITTEE MAY BRING FORTH TOPICS FOR FUTURE AGENDAS AND SET THE DATE FOR THE NEXT MEETING. The Legacy Garden.

**Next meeting scheduled for Tuesday, September 10, 2024, at 10:00am.**

8. ADJOURN – The meeting was adjourned at 10:58 AM.

**MOTION:** Sarah Klingenstein moved to adjourn.

**SECOND:** Susan Lange

**VOTE:** Passed by unanimous consent.

Minutes submitted by Debbie Robinson 6/18/2024.