1. CALL TO ORDER—Mayor Wood called the meeting to order at 6:00 pm.

2. ROLL CALL/THIS MEETING WILL BE HELD IN PERSON AND VIA ZOOM MEETING. Mayor Wood present, Council Member Finch present, Vice-Mayor Stabile & Council Member Reibslager present via zoom, Council Member Claverie absent.

STAFF PRESENT: Town Manager Robinson and Admin Assistant Smith.

PUBLIC PRESENT: Debbie Robinson, Robert Gay, Joe Haas, Bob Bergier, Debbie McWhorter.

3. PLEDGE OF ALLEGIANCE—Mayor Wood led the Pledge of Allegiance.

4. CORRECTION AND OR APPROVAL OF MINUTES FROM:

A REGULAR COUNCIL MEETING AND PUBLIC HEARING HELD FEBRUARY 28, 2024, AT 6:00 P.M. AND A STUDY SESSION HELD MARCH 6, 2024, AT 6:00 P.M. IN PERSON AND VIA ZOOM.

**MOTION:** Council Member Finch moved to approve the minutes from A REGULAR COUNCIL MEETING AND PUBLIC HEARING HELD FEBRUARY 28, 2024, AT 6:00 P.M. AND A STUDY SESSION HELD MARCH 6, 2024, AT 6:00 P.M. IN PERSON AND VIA ZOOM.

**SECOND:** Mayor Wood

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Council Member Finch, Vice-Mayor Stabile, & Council Member Reibslager via zoom.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Claverie

5. CALL TO THE PUBLIC A. R. S. §38-431-01(H): AT THIS TIME, THE PUBLIC WILL ONLY BE RECOGNIZED TO SPEAK ON AGENDA ITEMS LISTED FOR PUBLIC INPUT PURSUANT TO TOWN CODE SECTION 2-5-6. ANY MEMBER OF THE PUBLIC IS ALLOWED TO ADDRESS THE TOWN COUNCIL, SUBJECT TO A REASONABLE TIME SET BY THE COUNCIL PURSUANT TO THE ARIZONA OPEN MEETING LAW. AT THE CONCLUSION OF THE CALL TO THE PUBLIC, INDIVIDUAL MEMBERS OF THE COUNCIL MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COUNCIL MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA. HOWEVER, MEMBERS OF THE PUBLIC BODY SHALL NOT DISCUSS OR TAKE LEGAL ACTION ON MATTERS RAISED DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION. No one spoke.

6. MAYOR’S REPORT ON CURRENT EVENTS. AT THIS TIME THE MAYOR MAY WISH TO CALL UPON THE COUNCIL OR STAFF FOR CURRENT EVENTS OR MONTHLY REPORTS. No reports.

7. REPORTS FROM DEPARTMENTS AND COMMITTEES ON ONGOING ACTIVITIES. In the books.

**NEW BUSINESS**

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE NEW JOB DESCRIPTION FOR ADMINISTRATIVE ASSISTANT.

**MOTION:** Council Member Finch moved to approve THE NEW JOB DESCRIPTION FOR ADMINISTRATIVE ASSISTANT.

**SECOND:** Council Member Reibslager

**DISCUSSION:** Mayor Wood read the entire job description for the 2 Councilors on zoom and afterwards, Council Member Reibslager verified this was the new job description for the Intern hired. Mayor Wood answered yes.

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Council Member Finch, Vice-Mayor Stabile, & Council Member Reibslager via zoom.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Claverie

9. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE 24-01 AN ORDINANCE OF THE TOWN OF PATAGONIA, ARIZONA, MAYOR, AND COUNCIL AMENDING TOWN CODE CHAPTER 13, FLOOD DAMAGE PREVENTION, TO COMPLY WITH CURRENT FEDERAL DEFINITIONS AND FEMA GUIDANCE.

**MOTION:** Mayor Wood moved to adopt ORDINANCE 24-01 AN ORDINANCE OF THE TOWN OF PATAGONIA, ARIZONA, MAYOR, AND COUNCIL AMENDING TOWN CODE CHAPTER 13, FLOOD DAMAGE PREVENTION, TO COMPLY WITH CURRENT FEDERAL DEFINITIONS AND FEMA GUIDANCE.

**SECOND:** Council Member Finch

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Council Member Finch, Vice-Mayor Stabile, & Council Member Reibslager via zoom.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Claverie

10. DISCUSSION AND POSSIBLE ACTION TO ALLOW THE LADY BANKSIA CHAPTER OF THE DAUGHTERS OF THE AMERICAN REVOLUTION IN TOMBSTONE AZ, USE THE GAZEBO AREA OF THE PARK FOR A PRESENTATION CEREMONY. THEY WILL USE THE PARK AREA FOR NO MORE THAN TWO HOURS ON THE FIRST WEEKEND IN OCTOBER 2024. THEY REQUEST NO FEES BE ASSESSED.

**MOTION:** Council Member Finch moved to ALLOW THE LADY BANKSIA CHAPTER OF THE DAUGHTERS OF THE AMERICAN REVOLUTION IN TOMBSTONE AZ, USE THE GAZEBO AREA OF THE PARK FOR A PRESENTATION CEREMONY. THEY WILL USE THE PARK AREA FOR NO MORE THAN TWO HOURS ON THE FIRST WEEKEND IN OCTOBER 2024. THEY REQUEST NO FEES BE ASSESSED.

**SECOND:** Council Member Reibslager

**DISCUSSION:** Council Member Finch clarified it was the first weekend in October so it would not conflict with the Sky Islands Artisan Market the second weekend in October. The answer was yes.

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Council Member Finch, Vice-Mayor Stabile, & Council Member Reibslager via zoom.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Claverie

11. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PATAGONIA COMMUNITY GARDEN, IN COLLABORATION WITH THE SANTA CRUZ AND MARICOPA EXTENSION OFFICES USE CENTRAL PARK FOR A HOOP HOUSE CONSTRUCTION DEMONSTRATION. THE DEMONSTRATION WOULD BE SCHEDULED ON MAY 8, 2024, FROM 10:15 A.M. TILL 12:30 P.M. THEY ASK THAT ALL PARK FEES BE WAIVED.

**MOTION:** Vice-Mayor Stabile moved to approve THE PATAGONIA COMMUNITY GARDEN, IN COLLABORATION WITH THE SANTA CRUZ AND MARICOPA EXTENSION OFFICES USE CENTRAL PARK FOR A HOOP HOUSE CONSTRUCTION DEMONSTRATION. THE DEMONSTRATION WOULD BE SCHEDULED ON MAY 8, 2024, FROM 10:15 A.M. TILL 12:30 P.M. THEY ASK THAT ALL PARK FEES BE WAIVED.

**SECOND:** Mayor Wood

**DISCUSSION:** Mayor Wood said she was a Community Garden Board Member, and they would pay the Non-Profit Fee of $100.00.

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Council Member Finch, Vice-Mayor Stabile, & Council Member Reibslager via zoom.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Claverie

12. DISCUSSION AND POSSIBLE ACTION TO SCHEDULE A BUDGET STUDY SESSION FOR APRIL 3, 2024,

AT 6:00 P.M.

**MOTION:** Council Member Finch moved to SCHEDULE A BUDGET STUDY SESSION FOR APRIL 3, 2024,

AT 6:00 P.M.

**SECOND:** Mayor Wood

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Council Member Finch, Vice-Mayor Stabile, & Council Member Reibslager via zoom.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Claverie

13. DISCUSSION AND POSSIBLE ACTION TO APPROVE PAYMENT OF ACCOUNTS PAYABLE.

**MOTION:** Council Member Reibslager moved to approve accounts payable.

**SECOND:** Council Member Finch

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Council Member Finch, Vice-Mayor Stabile, & Council Member Reibslager via zoom.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Claverie

14. **FUTURE AGENDA ITEMS:**

AT THIS TIME THE COUNCIL MAY BRING FORTH TOPICS FOR FUTURE AGENDAS, AND IF PREVIOUSLY REJECTED BY THE MAYOR, THE COUNCIL MAY VOTE ON WHETHER TO PLACE THOSE ITEMS ON A FUTURE AGENDA PURSUANT TO SECTION 2-5-5 OF THE TOWN OF PATAGONIA, ARIZONA CODE. THE COUNCIL MAY NOT DISCUSS, DELIBERATE, OR TAKE ANY ACTION ON THE SUBSTANCE OF THE TOPICS OTHER THAN TO VOTE TO INCLUDE THEM ON A FUTURE AGENDA. A. R. S. §38-431.02(H). No items.

15. **ADJOURN**

**MOTION:** Mayor Wood moved to adjourn.

**SECOND:** Council Member Finch

**VOTE:** The motion passed by a 4-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Council Member Finch, Vice-Mayor Stabile, & Council Member Reibslager via zoom.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** Council Member Claverie

THE MEETING ADJOURNED AT 6:13 P.M.

I hereby confirm the foregoing minutes are a true and accurate copy of the minutes from a Regular Council Meeting held March 13, 2024, at 6:00 pm. I further certify that the meeting was duly called, held, and that a quorum was present.

Dated this \_\_\_\_\_\_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2024.

APPROVED:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Andrea Wood, Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ron Robinson, Town Clerk