**Patagonia Public Library Advisory Board Meeting Minutes**

**Tuesday, February 13, 2024**

**Patagonia Public Library, 346 Duquesne, Patagonia, AZ**

1. The meeting was called to order at 10:09 A.M. in the Southwest Room, Patagonia Library.

2. In attendance were Kayla Miller, Interim Library Director, Board Members Debbie Robinson, Susan Lange, and Sarah Klingenstein. Members Linda Shore and Ann Danowitz were absent. Friends of the Library members Marilyn Miller and Mary Spicer also attended.

3. The minutes from the November 16, 2023, meeting was approved.

 **MOTION:** Susan Lange moved to approve the minutes from the November 16, 2023, meeting.

 **SECOND:** Sarah Klingenstein

 **VOTE:** Passed by unanimous consent

**OLD BUSINESS**

4. BEHAVIOR POLICY DRAFT - We read through and made corrections and revisions. Sarah will type up the revised

 copy and email us. Debbie will take care of getting the revised policy on the agenda for Council approval.

 **MOTION:** Susan Lange moved to accept corrections and recommend the revised policy to the Council.

 **SECOND:** Sarah Klingenstein

 **VOTE:** Passed by unanimous consent

**NEW BUSINESS**

5. LIBRARY MONTHLY REPORT FROM KAYLA AND Q & A – Kayla gave an overview of the January report. Some of the items discussed were that the attendance was more than normal at approximately 2325 visitors this month, and the library is now open Monday – Saturday from 10-5 so there is a need for another library clerk so there will be a minimum of two staff members present in the library at all times. The Book Club, Writing Club and DnD are all going well. The children’s tablets now have parental controls, but Kayla is still looking for security for illegal content and porn for the laptops to comply with A.R.S Statutes. The devices will be added to the Library of Things (our system) and will have to be checked out. Computer Permission Cards will be issued to children to be able to use any of the library’s devices. The parent/guardian must sign a permission slip before this card will be issued, and a copy of the behavior policy will be given to ensure compliance with library policy. Both the Montessori and Public School visited in January to gather material for projects and reports. Mary Spicer gave us an update on Craig Johnson’s upcoming visit and his library tour. He will arrive at 9:30 A.M. for a private library history tour conducted by German Quiroga before the library opens at 10. The Universe Within Program started this past Saturday from 9am – 12pm with 22 signed up. This will be a 3-to-4-month program. Also, on Saturday from 12pm-2pm is the writing club. Followed by DnD. Sarah asked Kayla if she had the support she needed. Kayla would like to have the staff help.

6. FUTURE AGENDA ITEMS: Discuss the next direction for the garden.

 The next meeting was set for March 12, 2024, at 10:00 A.M.

11. ADJOURN – The meeting was adjourned at 11:35 AM.

 **MOTION:** Sarah Klingenstein moved to adjourn.

 **SECOND:** Susan Lange

 **VOTE:** Passed by unanimous consent.

Minutes submitted by Debbie Robinson 2/23/2024.