1. CALL TO ORDER—Mayor Wood called the meeting to order at 6:00 pm.

2. ROLL CALL/THIS MEETING WILL BE HELD IN PERSON AND VIA ZOOM MEETING. Mayor Wood present, Vice-Mayor Stabile present, Council Member Reibslager present via zoom and Council Members Finch and Claverie present.

STAFF PRESENT: Town Manager Robinson, Town Attorney Massee, Admin Assistant Smith.

PUBLIC PRESENT: Debbie Robinson

3. PLEDGE OF ALLEGIANCE—Mayor Wood led the Pledge of Allegiance.

4. REVIEW SUGGESTED CHANGES TO CHAPTER 7, BUILDING TO CLARIFY AND OR MODIFY BUILDING PERMIT REQUIREMENTS. After much discussion, it was decided that Town Attorney Massee would create a more definitive outline between Residential and Commercial construction with a definitions page. Mr. Finch suggested we provide anyone interested in building, a tri-fold brochure that would have all the information in it about different types of construction i.e. residential vs commercial with each having their own requirements. Mayor Wood suggested that we review sections of Chapter 7 that may belong in other Chapters of our Code Book.

5. **ADJOURN**

**MOTION:** Mayor Wood moved to adjourn.

**SECOND:** Council Member Claverie

**VOTE:** The vote was 5-0, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile, Council Member Reibslager via zoom, and Council Members Finch & Claverie

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

THE MEETING ADJOURNED AT 6:48 PM.

I hereby confirm the foregoing minute are a true and accurate copy of the minutes of a Special Council Study Session held on January 17, 2024, at 6:00 pm. I further certify that the meeting was duly called, held, and that a quorum was present.

Dated this \_\_\_\_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2024.

APPROVED:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Andrea Wood, Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ron Robinson, Town Clerk