1. CALL TO ORDER—Mayor Wood called the meeting to order at 6:00 pm.

2. ROLL CALL/THIS MEETING WILL BE HELD IN PERSON AND VIA ZOOM MEETING. Mayor Wood present, Vice-Mayor Stabile present, Council Members Reibslager, Finch & Claverie present.

STAFF PRESENT: Town Manager Robinson, Town Attorney Massee, Admin Clerk Andrea Sanchez & Town Engineer Bill O’Brien via zoom.

PUBLIC PRESENT: Debbie Robinson, Summer Smith, Kevin McKay, Robert Gay.

3. PLEDGE OF ALLEGIANCE—Mayor Wood led the Pledge of Allegiance.

4. CORRECTION AND OR APPROVAL OF MINUTES FROM:

A REGULAR COUNCIL MEETING HELD OCTOBER 25, 2023, AT 6:00 P.M. AND A SPECIAL COUNCIL MEETING HELD NOVEMBER 6, 2023, AT 2:00 P.M. IN PERSON AND VIA ZOOM.

**MOTION:** Council Member Claverie moved to approve the minutes from a REGULAR COUNCIL MEETING HELD OCTOBER 25, 2023, AT 6:00 P.M. AND A SPECIAL COUNCIL MEETING HELD NOVEMBER 6, 2023, AT 2:00 P.M. IN PERSON AND VIA ZOOM.

**SECOND:** Council Member Finch

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYE:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie.

**NAY:** None

**ABSTAINERS:** None

**ABSENT:** None

5. CALL TO THE PUBLIC A. R. S. §38-431-01(H): AT THIS TIME, THE PUBLIC WILL ONLY BE RECOGNIZED TO SPEAK ON AGENDA ITEMS LISTED FOR PUBLIC INPUT PURSUANT TO TOWN CODE SECTION 2-5-6. ANY MEMBER OF THE PUBLIC IS ALLOWED TO ADDRESS THE TOWN COUNCIL, SUBJECT TO A REASONABLE TIME SET BY THE COUNCIL PURSUANT TO THE ARIZONA OPEN MEETING LAW. AT THE CONCLUSION OF THE CALL TO THE PUBLIC, INDIVIDUAL MEMBERS OF THE COUNCIL MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COUNCIL MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA. HOWEVER, MEMBERS OF THE PUBLIC BODY SHALL NOT DISCUSS OR TAKE LEGAL ACTION ON MATTERS RAISED DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION. Summer Smith spoke to item 11, introducing herself and said she had lived here for 23 years and two of her 4 children have graduated from the Patagonia schools and two are currently attending. She has been a member of numerous boards in the area and while working at the school, she was the school board secretary.

6. MAYOR’S REPORT ON CURRENT EVENTS. AT THIS TIME THE MAYOR MAY WISH TO CALL UPON THE COUNCIL OR STAFF FOR CURRENT EVENTS OR MONTHLY REPORTS. Mayor Wood reported that she and Town Manager Robinson attended a luncheon sponsored by South32 and The Nature Conservancy. South32 made a presentation on their site activities and then Supervisor Bracker and Mayor Wood spoke. After the luncheon, South32 took the Nature Conservancy’s people on a tour of the mine site. Council Member Finch mentioned that the Engineering firm hired by Valley Telecom was in Town for a few weeks laying out the fiber line for the future fiber internet coming to Patagonia. So, they will be walking around Town.

7. REPORTS FROM DEPARTMENTS AND COMMITTEES ON ONGOING ACTIVITIES. In the books.

**NEW BUSINESS**

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE A LEASE INCREASE OF 12.5 % FOR THE PATAGONIA GARDEN APARTMENTS BEGINNING JANUARY 1, 2024. THE ONE BEDROOM LEASE WOULD INCREASE TO $360.00 PER MONTH. THE STUDIO WOULD INCREASE TO $320.00 PER MONTH. LEASE AMOUNTS INCLUDE OUR THREE ENTERPRISE FUNDS EQUAL TO $82.00 PER MONTH. THE ACTUAL COST TO THE LEASEE WOULD BE $278.00 FOR A ONE BEDROOM AND $238.00 FOR A STUDIO.

**MOTION:** Council Member Claverie moved to APPROVE A LEASE INCREASE OF 12.5 % FOR THE PATAGONIA GARDEN APARTMENTS BEGINNING JANUARY 1, 2024. THE ONE BEDROOM LEASE WOULD INCREASE TO $360.00 PER MONTH. THE STUDIO WOULD INCREASE TO $320.00 PER MONTH. LEASE AMOUNTS INCLUDE OUR THREE ENTERPRISE FUNDS EQUAL TO $82.00 PER MONTH. THE ACTUAL COST TO THE LEASEE WOULD BE $278.00 FOR A ONE BEDROOM AND $238.00 FOR A STUDIO.

**SECOND:** Mayor Wood

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYE:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie.

**NAY:** None

**ABSTAINERS:** None

**ABSENT:** None

9. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 23-02, AN ORDINANCE OF THE TOWN OF PATAGONIA, ARIZONA AMENDING TOWN CODE CHAPTER 14, PLANNING AND SIGNS, ARTICLE 14-1, PLANNING AND DEVELOPMENT COMMITTEE, RENAMING THE CHAPTER TO PLANNING AND DEVELOPMENT AND RELOCATING CHAPTER 14 ARTICLE 14-5 SIGNS TO CHAPTER 8 BUSINESS REGULATIONS AS NEW ARTICLE 8-5.

**MOTION:** Mayor Wood moved to ADOPT ORDINANCE NUMBER 23-02, AN ORDINANCE OF THE TOWN OF PATAGONIA, ARIZONA AMENDING TOWN CODE CHAPTER 14, PLANNING AND SIGNS, ARTICLE 14-1, PLANNING AND DEVELOPMENT COMMITTEE, RENAMING THE CHAPTER TO PLANNING AND DEVELOPMENT AND RELOCATING CHAPTER 14 ARTICLE 14-5 SIGNS TO CHAPTER 8 BUSINESS REGULATIONS AS NEW ARTICLE 8-5.

**SECOND:** Council Member Reibslager

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYE:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie.

**NAY:** None

**ABSTAINERS:** None

**ABSENT:** None

10. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE AMENDED LETTER OF ENGAGEMENT WITH TOWN ENGINEER BILL O’BRIEN. BILL HAS BECOME AN EMPLOYEE OF EPS GROUP, INC.

**MOTION:** Council Member Claverie moved to APPROVE THE AMENDED LETTER OF ENGAGEMENT WITH TOWN ENGINEER BILL O’BRIEN. BILL HAS BECOME AN EMPLOYEE OF EPS GROUP, INC.

**SECOND:** Council Member Finch

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYE:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie.

**NAY:** None

**ABSTAINERS:** None

**ABSENT:** None

11. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 23-12, A RESOLUTION OF THE TOWN OF PATAGONIA MAYOR AND COUNCIL APPOINTING SUMMER SMITH AS A PAID INTERN TO ASSIT THE TOWN MANAGER/CLERK IN HIS DUTIES.

**MOTION:** Council Member Finch moved to ADOPT RESOLUTION 23-12, A RESOLUTION OF THE TOWN OF PATAGONIA MAYOR AND COUNCIL APPOINTING SUMMER SMITH AS A PAID INTERN TO ASSIT THE TOWN MANAGER/CLERK IN HIS DUTIES.

**SECOND:** Council Member Reibslager

**DISCUSSION:** Council Member Finch mentioned the Council was aware of the relationship between Summer and Town Manager Robinson. This appointment is temporary to see how it works and to provide help to The Town Manager. Council Member Reibslager commented that he had asked the Town Manager years ago to get some help and is glad this is being done now.

**VOTE:** The motion passed by a 4-0-1 abstainer vote, with Council Members voting as follows:

**AYE:** Mayor Wood, Council Members Reibslager, Finch & Claverie.

**NAY:** None

**ABSTAINERS:** Vice-Mayor Stabile

**ABSENT:** None

12. DISCUSSION AND POSSIBLE ACTION TO APPROVE PAYMENT OF ACCOUNTS PAYABLE.

**MOTION:** Council Member Reibslager moved to approve payment of accounts payable.

**SECOND:** Mayor Wood

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYE:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie.

**NAY:** None

**ABSTAINERS:** None

**ABSENT:** None

13. **FUTURE AGENDA ITEMS:**

AT THIS TIME THE COUNCIL MAY BRING FORTH TOPICS FOR FUTURE AGENDAS, AND IF PREVIOUSLY REJECTED BY THE MAYOR, THE COUNCIL MAY VOTE ON WHETHER TO PLACE THOSE ITEMS ON A FUTURE AGENDA PURSUANT TO SECTION 2-5-5 OF THE TOWN OF PATAGONIA, ARIZONA CODE. THE COUNCIL MAY NOT DISCUSS, DELIBERATE, OR TAKE ANY ACTION ON THE SUBSTANCE OF THE TOPICS OTHER THAN TO VOTE TO INCLUDE THEM ON A FUTURE AGENDA. A. R. S. §38-431.02(H). No items.

14. **ADJOURN**

**MOTION:** Mayor Wood moved to adjourn.

**SECOND:** Council Member Finch

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYE:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie.

**NAY:** None

**ABSTAINERS:** None

**ABSENT:** None

THE MEETING ADJOURNED AT 6:11 P.M.

I hereby confirm the foregoing minutes are a true and accurate copy of the minutes from a Special Council Meeting held November 15, 2023, at 6:00 pm. I further certify that the meeting was duly called, held, and that a quorum was present.

Dated this \_\_\_\_\_\_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2023.

APPROVED:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Andrea Wood, Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ron Robinson, Town Clerk