1. CALL TO ORDER --Mayor Wood called the meeting to order at 6:00 pm.

**\* JUDGE BRACAMONTE WILL SWEAR IN MAYOR WOOD AND COUNCIL MEMBER FINCH**

Both Mayor Wood and Council Member Finch were sworn into office by Judge Bracamonte at 6:02 pm.

2. ROLL CALL/THIS MEETING WILL BE HELD IN PERSON AND VIA ZOOM MEETING. Mayor Wood present, Vice-Mayor Stabile present via zoom, Council Member Reibslager present via zoom, Council Members Finch And Claverie present.

STAFF PRESENT: Town Manager Robinson, Town Engineer O’Brien & Town Attorney Gonzales via zoom

PUBLIC PRESENT: Debbie Robinson, Gail Jauck, Morey Fernandez, Evan Noble, Gretchen Vorbeck, via zoom Aishah Lurry, Philip Brister, Linda Shore, Robert Gay

3. PLEDGE OF ALLEGIANCE—Mayor Wood led the Pledge of Allegiance

4. CORRECTION AND OR APPROVAL OF MINUTES FROM:

A SPECIAL COUNCIL MEETING HELD DECEMBER 14, 2022, AT 6:00 P.M. IN PERSON AND VIA ZOOM MEETING.

**MOTION:** Council Member Finch moved to approve the minutes from A SPECIAL COUNCIL MEETING HELD DECEMBER 14, 2022, AT 6:00 P.M. IN PERSON AND VIA ZOOM MEETING.

**SECOND:** Mayor Wood

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile (via zoom), Council Member Reibslager (via zoom), Council Members Finch & Claverie.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

5. CALL TO THE PUBLIC A. R. S. §38-431-01(H): AT THIS TIME, THE PUBLIC WILL ONLY BE RECOGNIZED TO SPEAK ON AGENDA ITEMS LISTED FOR PUBLIC INPUT PURSUANT TO TOWN CODE SECTION 2-5-6. ANY MEMBER OF THE PUBLIC IS ALLOWED TO ADDRESS THE TOWN COUNCIL, SUBJECT TO A REASONABLE TIME SET BY THE COUNCIL PURSUANT TO THE ARIZONA OPEN MEETING LAW. AT THE CONCLUSION OF THE CALL TO THE PUBLIC, INDIVIDUAL MEMBERS OF THE COUNCIL MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COUNCIL, MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA. HOWEVER, MEMBERS OF THE PUBLIC BODY SHALL NOT DISCUSS OR TAKE LEGAL ACTION ON MATTERS RAISED DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION. No one spoke.

6. MAYOR’S REPORT ON CURRENT EVENTS. AT THIS TIME THE MAYOR MAY WISH TO CALL UPON THE COUNCIL OR STAFF FOR CURRENT EVENTS OR MONTHLY REPORTS. Council Member Finch stated that he was part of a group working with the TNC to trim brush back for fire wise protection.

7. REPORTS FROM DEPARTMENTS AND COMMITTEES ON ONGOING ACTIVITIES. In books

**OLD BUSINESS**

**\* SPECIAL NOTE: THE NEXT 3 ITEMS WERE TABLED AT THE DECEMBER 14, 2022, SPECIAL COUNCIL MEETING AND PUBLIC HEARING. BECAUSE THE PUBLIC HEARING WAS HELD IN ACCORDANCE WITH SECTION 14-2 PART C NUMBERS 4 & 5 OF THE PATAGONIA TOWN CODE, THE ITEMS WILL BE ACCEPTED AS POSSIBLE ACTION ITEMS.**

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PLANNING AND DEVELOPMENT COMMITTEE’S RECOMMENDATION FOR THE HARVEST MOON HOSTEL.

**MOTION:** Council Member Claverie moved to APPROVE THE PLANNING AND DEVELOPMENT COMMITTEE’S RECOMMENDATION FOR THE HARVEST MOON HOSTEL.

**SECOND:** Vice-Mayor Stabile

**DISCUSSION:** Council Member Reibslager asked if parking signage was being installed before or after the Hostel opened? Town Manager Robinson said we will start after this meeting on planning for the resident only parking signs.

**VOTE:** The motion passed by a 3-0 vote, with Council Members voting as follows:

**AYES:** Vice-Mayor Stabile (via zoom), Council Member Reibslager (via zoom), Council Member Claverie.

**NAYS:** None

**ABSTAINERS:** Mayor Wood and Council Member Finch

**ABSENT:** None

9. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 22-15, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, FOR A REQUEST BY DOLESWOOD LLC FOR USE PERMIT 2022-106-35-034 TO ALLOW FOR THE OPERATION OF A TRANSIENT LODGING FACILITY IN APPROXIMATELY 1,750 SQUARE FEET OF A 13,405 SQUARE FOOT BUILDING ON PARCEL NUMBERED 106-35-034, LOCATED AT 316 SMELTER AVENUE, PATAGONIA, ARIZONA 85624.

**MOTION:** Council Member Claverie moved to APPROVE RESOLUTION NO. 22-15, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, FOR A REQUEST BY DOLESWOOD LLC FOR USE PERMIT 2022-106-35-034 TO ALLOW FOR THE OPERATION OF A TRANSIENT LODGING FACILITY IN APPROXIMATELY 1,750 SQUARE FEET OF A 13,405 SQUARE

FOOT BUILDING ON PARCEL NUMBERED 106-35-034, LOCATED AT 316 SMELTER AVENUE, PATAGONIA, ARIZONA 85624.

**SECOND:** Council Member Reibslager

**VOTE:** The motion passed by a 3-0 vote, with Council Members voting as follows:

**AYES:** Vice-Mayor Stabile (via zoom), Council Member Reibslager (via zoom), Council Member Claverie.

**NAYS:** None

**ABSTAINERS:** Mayor Wood and Council Member Finch

**ABSENT:** None

10. DISCUSSION AND POSSIBLE ACTION TO APPROVE USE PERMIT NUMBER 2022-106-35-034 FOR THE OPERATION OF A TRANSIENT LODGING FACILITY LOCATED AT 316 SMELTER AVENUE, PATAGONIA, ARIZONA 85624.

**MOTION:** Council Member Claverie moved to APPROVE USE PERMIT NUMBER 2022-106-35-034 FOR THE OPERATION OF A TRANSIENT LODGING FACILITY LOCATED AT 316 SMELTER AVENUE, PATAGONIA, ARIZONA 85624.

**SECOND:** Council Member Reibslager

**VOTE:** The motion passed by a 3-0 vote, with Council Members voting as follows:

**AYES:** Vice-Mayor Stabile (via zoom), Council Member Reibslager (via zoom), Council Member Claverie.

**NAYS:** None

**ABSTAINERS:** Mayor Wood and Council Member Finch

**ABSENT:** None

**NEW BUSINESS**

11. DISCUSSION AND POSSIBLE ACTION TO APPROVE TOWN MANAGER ROBINSON SIGNING A CONTRACT WITH CPE CONSULTANTS ENGINEERING FOR THE DESIGN AND CONSTRUCTION ADMINISTRATION OF THE PHASE 4 FOURTH AVENUE AND MCKEOWN AVENUE ROAD PROJECT. THIS PROJECT IS FUNDED BY A COLONIAS SET ASIDE GRANT, THE TOWN OF PATAGONIA AND SOUTH32/HERMOSA.

**MOTION:** Council Member Finch moved to APPROVE TOWN MANAGER ROBINSON SIGNING A CONTRACT WITH CPE CONSULTANTS ENGINEERING FOR THE DESIGN AND CONSTRUCTION ADMINISTRATION OF THE PHASE 4 FOURTH AVENUE AND MCKEOWN AVENUE ROAD PROJECT. THIS PROJECT IS FUNDED BY A COLONIAS SET ASIDE GRANT, THE TOWN OF PATAGONIA AND SOUTH32/HERMOSA.

**SECOND:** Council Member Claverie

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile (via zoom), Council Member Reibslager (via zoom), Council Members Finch & Claverie.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

12. DISCUSSION AND POSSIBLE ACTION TO APPOINT BILL O’BRIEN, THE NEW TOWN ENGINEER, TO THE FLOOD AND FLOW COMMITTEE.

**MOTION:** Council Member Claverie moved to APPOINT BILL O’BRIEN, THE NEW TOWN ENGINEER, TO THE FLOOD AND FLOW COMMITTEE.

**SECOND:** Mayor Wood

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile (via zoom), Council Member Reibslager (via zoom), Council Members Finch & Claverie.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

13. DISCUSSION AND POSSIBLE ACTION TO APPOINT SARAH KLINGENSTEIN TO THE LIBRARY ADVISORY BOARD.

**MOTION:** Council Member Finch moved to APPOINT SARAH KLINGENSTEIN TO THE LIBRARY ADVISORY BOARD.

**SECOND:**

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile (via zoom), Council Member Reibslager (via zoom), Council Members Finch & Claverie.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

14.DISCUSSION AND POSSIBLE ACTION TO APPROVE THE SALE OF TWO TOWN RIGHT-OF-WAY SECTIONS TO CORONADO DEVELOPMENT, AN APPROXIMATE 30’X48’ OF VALENZUELA ALLEY BETWEEN CORONADO PARCELS 106-29-036 AND 106-29-037, AND AN APPROXIMATE 30’X48’ OF VALENZUELA ALLEY BETWEEN CORONADO PARCELS 106-29-038 AND 106-29-039 IN THE EASTSIDE ADDITION BLOCK ‘O’. TOTAL ESTIMATED SQUARE FOOTAGE IS 2880. THE SALE WOULD BE IN ACCORDANCE WITH A.R.S. §28-7204.

**MOTION:** Council Member Claverie moved to APPROVE THE SALE OF TWO TOWN RIGHT-OF- WAY SECTIONS TO CORONADO DEVELOPMENT, AN APPROXIMATE 30’X48’ OF VALENZUELA ALLEY BETWEEN CORONADO PARCELS 106-29-036 AND 106-29-037, AND AN APPROXIMATE 30’X48’ OF VALENZUELA ALLEY BETWEEN CORONADO PARCELS 106-29-038 AND 106-29-039 IN

THE EASTSIDE ADDITION BLOCK ‘O’. TOTAL ESTIMATED SQUARE FOOTAGE IS 2880. THE SALE WOULD BE IN ACCORDANCE WITH A.R.S. §28-7204.

**SECOND:** Council Member Finch

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile (via zoom), Council Member Reibslager (via zoom), Council Members Finch & Claverie.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

15. DISCUSSION AND POSSIBLE ACTION TO APPROVE INTERIM LIBRARY DIRECTOR KAYLA MILLER APPLY FOR THESE 4 GRANTS: **1.** THE MAUREEN HAYES AUTHOR VISITS GRANT-$4000.00 FOR HONORARIUMS AND TRAVEL COSTS. **2**. LIBRARY SERVICES & TECHNOLOGY GRANT-$5000.00 TOWARDS LIBRARY SERVICES GEARED FOR HOMEWOK HELP & CHILD LITERACY. **3.** NASA INSPIRES FUTURES FOR TOMORROW’S YOUTH PROJECT-$5000.00 STIPEND TOWARDS NASA- GEARED STEM PROGRAMS FOR UNDERREPRESENTED YOUTH. **4**. DOLLAR GENERAL LITERACY GRANTS-AMOUNT YET TO BE DETERMINED.

**MOTION:** Mayor Wood moved to APPROVE INTERIM LIBRARY DIRECTOR KAYLA MILLER APPLY FOR THESE 4 GRANTS: **1.** THE MAUREEN HAYES AUTHOR VISITS GRANT-$4000.00 FOR HONORARIUMS AND TRAVEL COSTS. **2**. LIBRARY SERVICES & TECHNOLOGY GRANT-$5000.00 TOWARDS LIBRARY SERVICES GEARED FOR HOMEWORK HELP & CHILD LITERACY. **3.** NASA INSPIRES FUTURES FOR TOMORROW’S YOUTH PROJECT-$5000.00 STIPEND TOWARDS NASA- GEARED STEM PROGRAMS FOR UNDERREPRESENTED YOUTH. **4**. DOLLAR GENERAL LITERACY GRANTS-AMOUNT YET TO BE DETERMINED.

**SECOND:** Council Member Claverie

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile (via zoom), Council Member Reibslager (via zoom), Council Members Finch & Claverie.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

16. COUNCIL DISCUSSION TO ALLOW GAIL JAUCK AND MOREY FERNANDEZ TO TAKE OVER THE LEAD RESPONSIBILITIES OF THE ‘LAST THURSDAY FARMERS MARKET’ FROM AISHA LURRY. Mayor Wood opened the discussion asking 5 questions: 1. How many vendors will participate? Gail said an average of 7 including herself. 2. Are the vendors licensed with the Town? Yes. 3. Do the vendors have TPT licenses? Aishah said she thought that information came with the Business license. 4. What section of the park will be used? The gazebo area. 5. Mayor Wood said we must

treat everyone equal, so park fees will apply. Mayor Wood did mention that the agreement with Aishah was made before the park fees were implemented. Gail said they would have to look at this new park fee requirement and determine if they can do it. Mayor Wood said please let us know before the next Council Meeting so we can place it on the agenda.

17. DISCUSSION AND POSSIBLE ACTION TO DECLARE AN EMERGENCY IN ACCORDANCE WITH RESOLUTION 2018-03 SUSPENDING THE 2021-2022 ALTERNATIVE EXPENDITURE LIMITATION. THE SUSPENSION OF THE ALTERNATIVE EXPENDITURE LIMITATION SHALL BE IN EFFECT FOR ONLY ONE FISCAL YEAR AT A TIME.

**MOTION:** Council Member Finch moved to DECLARE AN EMERGENCY IN ACCORDANCE WITH RESOLUTION 2018-03 SUSPENDING THE 2021-2022 ALTERNATIVE EXPENDITURE LIMITATION. THE SUSPENSION OF THE ALTERNATIVE EXPENDITURE LIMITATION SHALL BE IN EFFECT FOR ONLY ONE FISCAL YEAR AT A TIME.

**SECOND:** Council Member Claverie

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile (via zoom), Council Member Reibslager (via zoom), Council Members Finch & Claverie.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

18. DISCUSSION AND POSSIBLE ACTION TO APPROVE PAYMENT OF ACCOUNTS PAYABLE.

**MOTION:** Council Member Reibslager moved to approve payment of accounts payable.

**SECOND:** Mayor Wood

**DISCUSSION:** Mayor Wood asked Town Manager Robinson what the title search was for. Town Manager Robinson said it was due to First Avenue running through the Austin property and they had no record of the easement.

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile (via zoom), Council Member Reibslager (via zoom), Council Members Finch & Claverie.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

19. **FUTURE AGENDA ITEMS:**

AT THIS TIME THE COUNCIL MAY BRING FORTH TOPICS FOR FUTURE AGENDAS, AND IF PREVIOUSLY REJECTED BY THE MAYOR, THE COUNCIL MAY VOTE ON WHETHER TO PLACE THOSE ITEMS ON A FUTURE AGENDA PURSUANT TO SECTION 2-5-5 OF THE TOWN OF PATAGONIA, ARIZONA CODE. THE COUNCIL MAY NOT DISCUSS, DELIBERATE, OR TAKE ANY ACTION ON THE

SUBSTANCE OF THE TOPICS OTHER THAN TO VOTE TO INCLUDE THEM ON A FUTURE AGENDA. A. R. S. §38-431.02(H). No Items to bring forth.

20. **ADJOURN**

**MOTION:** Mayor Wood moved to adjourn

**SECOND:** Council Member Claverie

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile (via zoom), Council Member Reibslager (via zoom), Council Members Finch & Claverie.

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

THE MEETING ADJOURNED AT 6:27 P.M.

I hereby confirm the foregoing minutes are a true and accurate copy of the minutes of a Regular Council Meeting held January 11, 2023 at 6:00 pm. I further certify that the meeting was duly called, held, and that a quorum was present.

Dated this \_\_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2023

APPROVED:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Andrea Wood, Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ron Robinson, Town Clerk