1. CALL TO ORDER—Mayor Wood called the meeting to order at 7:00 P.M.

2. ROLL CALL/THIS MEETING WILL BE REMOTE VIA ZOOM MEETING, WITH PUBLIC PARTICIPATION IN THE MEETING ALSO VIA ZOOM MEETING. Mayor Wood present, Vice-Mayor Stabile present, Council Members Reibslager, Finch and Claverie present.

STAFF PRESENT: Town Manager Robinson, Marshal Patterson and Laura Wenzel

PUBLIC PRESENT: Philip Brister, Robert Gay, Debbie Robinson

3. PLEDGE OF ALLEGIANCE—Mayor Wood led the Pledge of Allegiance

4. CORRECTION AND OR APPROVAL OF MINUTES FROM:

REGULAR COUNCIL MEETING JANUARY 27, 2021 @ 7:00 P.M. HELD VIA ZOOM MEETING WITH PUBLIC PARTICIPATION VIA ZOOM MEETING

**MOTION:** Council Member Finch moved to approve the REGULAR COUNCIL MEETING MINUTES from JANUARY 27, 2021 @ 7:00 P.M. HELD VIA ZOOM MEETING WITH PUBLIC PARTICIPATION VIA ZOOM MEETING

**SECOND:** Council Member Claverie

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

5. CALL TO THE PUBLIC A. R. S. §38-431-01(H): AT THIS TIME, THE PUBLIC WILL ONLY BE RECOGNIZED TO SPEAK ON AGENDA ITEMS LISTED FOR PUBLIC INPUT PURSUANT TO TOWN CODE SECTION 2-5-6. ANY MEMBER OF THE PUBLIC IS ALLOWED TO ADDRESS THE TOWN COUNCIL, SUBJECT TO A REASONABLE TIME SET BY THE COUNCIL PURSUANT TO THE ARIZONA OPEN MEETING LAW. AT THE CONCLUSION OF THE CALL TO THE PUBLIC, INDIVIDUAL MEMBERS OF THE COUNCIL MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COUNCIL, MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA. HOWEVER, MEMBERS OF THE PUBLIC BODY SHALL NOT DISCUSS OR TAKE LEGAL ACTION ON MATTERS RAISED DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION. No one spoke

**OLD BUSINESS**

6. MAYOR’S REPORT ON CURRENT EVENTS. AT THIS TIME THE MAYOR MAY WISH TO CALL UPON THE COUNCIL OR STAFF FOR CURRENT EVENTS OR MONTHLY REPORTS. Vice- Mayor Stabile reported on the meetings he and Town Manager Robinson have had with South32 and Clear Creek Associates in regard to a water discharge study from the discharge site at the Hermosa Project down Harshaw Creek. The study should be finished by the end of April. Mayor Wood introduced Marilyn Miller who is the Leader of the Patagonia Cert Group, who volunteers from 8-5 daily at the Nogales Recreation

Center assisting the County with COVID-19 vaccine inoculations. They are administering 400-500 people Tuesday, Thursday Friday, and they received 1000 extra doses and now have added Wednesday, Saturday and Sunday to dispense those doses. They are working on a drive through process that would reduce the amount of wait time. At this time, a 75 + registered person can walk in and receive their vaccine. Marilyn asked if community members who know of any 75+ aged person’s that need assistance in registering online, could help them get registered. Marilyn commented that the process is very smooth and you do not have a lot of wait time. Mayor Wood asked if we could find out how many people in our zip code have been vaccinated. Marilyn will check into it but didn’t think it’s possible at this time. Marilyn also said it is very important to answer all calls on your phone since they call using county numbers and personal cell phones to set up appointments. Also there are no extra doses left at the end of the day. Vice-Mayor Stabile asked if the Town Council would qualify for vaccination now. Marilyn stated that either the Mayor or Town Manager would have to submit a list with the Council Members names for it to be official and accepted. Robert Gay reported that his experience was very positive. He praised SCC and said the process was smooth, organized, slick, professional, well done and even informative.

7. STAFF REPORTS ON ONGOING ACTIVITIES WITH POSSIBLE DIRECTION BY COUNCIL:

1. POLICE REPORT—Marshal Patterson attended the virtual AZPOST meeting and received a lot of information. Dep. Atkinson qualified for shooting classes this week, and scheduling will be done to meet all requirements by end of June. He will meet next week with Homeland Security to discuss grants and is working on ongoing investigations. Marshal Patterson will keep the Town Manager informed.
2. PLANNING AND DEVELOPMENT REPORT—Town Manager Robinson reported for Mr. Budd that they are working on mapping trails, economic development and temporary use permits. Mr. Budd will report their progress at the next meeting.
3. PATAGONIA VOLUNTEER FIRE AND RESCUE MONTHLY REPORT—Mayor Wood read the report of responses and Town Manager Robinson pointed out that Fire Chief Isakson had put the % of calls inside and outside of Town on the report at the request of Council Member Finch at the last Regular Council Meeting.

**NEW BUSINESS**

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE NEW COMPREHENSIVE LIBRARY POLICIES. RECOMMENDATION FROM THE LIBRARY ADVISORY COMMITTEE.

**MOTION:** Mayor Wood moved to approve the NEW COMPREHENSIVE LIBRARY POLICIES. RECOMMENDATION FROM THE LIBRARY ADVISORY COMMITTEE.

**SECOND:** Council Member Reibslager

**DISCUSSION:** Mayor Wood asked Library Director Wenzel if they monitored the internet for seditious use. Library Director Wenzel talked about the difficulty in doing that because at this time the Library is closed to the public and even when it was open they let the sites monitor those issues because of people’s first amendment rights. The library does not block sites. Council Member Finch wanted a change made to the policy that defined the Friends of the Library as being a separate non-profit entity that was a fund raising group to assist the Library in funding expenses. They are governed by their own rules of operation. Library Director Wenzel agreed to make that change. The motion was changed to say approval based on amendments discussed.

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

9. DISCUSSION AND POSSIBLE ACTION TO APPROVE TWO NEW JOB DESCRIPTIONS, ONE FOR PUBLIC WORKS FOREMAN AND ONE FOR LEAD WORKER POSITION. THESE DESCRIPTIONS NEEDED UPDATED.

**MOTION:** Council Member Finch moved to approve the TWO NEW JOB DESCRIPTIONS, ONE FOR PUBLIC WORKS FOREMAN AND ONE FOR LEAD WORKER POSITION. THESE DESCRIPTIONS NEEDED UPDATED.

**SECOND:** Council Member Claverie

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

10. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PHASE 2 ENGINEERS AGREEMENT WITH PACIFIC ADVANCED CIVIL ENGINEERING, INC (PACE), IN THE AMOUNT OF $59,290.00. THIS WILL BE THE FINAL DESIGN OF THE REFURBISHMENT FOR THE WASTEWATER TREATMENT PLANT. ONCE FINISHED WITH THIS DESIGN, CONSTRUCTION DOCUMENTS CAN BE ASSEMBLED AND BIDS CAN BE RECEIVED FOR THE SCOPE OF WORK IN THE DESIGN. THE MONEY FOR THIS IS BEING FURNISHED BY NORTH AMERICAN DEVELOPMENT BANK THROUGH THEIR COMMUNITY ASSISTANCE PROGRAM (CAP).

**MOTION:** Mayor Wood moved to approve the PHASE 2 ENGINEERS AGREEMENT WITH PACIFIC ADVANCED CIVIL ENGINEERING, INC (PACE), IN THE AMOUNT OF $59,290.00. THIS WILL BE THE FINAL DESIGN OF THE REFURBISHMENT FOR THE WASTEWATER TREATMENT PLANT. ONCE FINISHED WITH THIS DESIGN, CONSTRUCTION DOCUMENTS

CAN BE ASSEMBLED AND BIDS CAN BE RECEIVED FOR THE SCOPE OF WORK IN THE DESIGN. THE MONEY FOR THIS IS BEING FURNISHED BY NORTH AMERICAN DEVELOPMENT BANK THROUGH THEIR COMMUNITY ASSISTANCE PROGRAM (CAP).

**SECOND:** Council Member Finch

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

11. DISCUSSION AND POSSIBLE ACTION TO APPROVE **RESOLUTION 21-02, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, AUTHORIZING SALE OF AN ABANDONED PORTION OF THREE R AVENUE.** THIS RESOLUTION REPLACES RESOLUTION NO. 20-07 BECAUSE OF THE WRONG BUYERS NAME.

**MOTION:** Council Member Finch moved to APPROVE **RESOLUTION 21-02, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, AUTHORIZING SALE OF AN ABANDONED PORTION OF THREE R AVENUE.** THIS RESOLUTION REPLACES RESOLUTION NO. 20-07 BECAUSE OF THE WRONG BUYERS NAME.

**SECOND:** Vice-Mayor Stabile

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

12. DISCUSSION AND POSSIBLE ACTION TO APPROVE A SPECIAL COUNCIL STUDY SESSION ON FEBRUARY 24, 2020 AT 6:00 P.M. FOR THE PURPOSE OF COLBY AND POWELL’S REPRESENTATIVE TO REVIEW LAST YEARS ANNUAL AUDIT (2019-2020) WITH THE COUNCIL VIA ZOOM MEETING.

**MOTION:** Mayor Wood moved to APPROVE A SPECIAL COUNCIL STUDY SESSION ON FEBRUARY 24, 2020 AT 6:00 P.M. FOR THE PURPOSE OF COLBY AND POWELL’S REPRESENTATIVE TO REVIEW LAST YEARS ANNUAL AUDIT (2019-2020) WITH THE COUNCIL VIA ZOOM MEETING.

**SECOND:** Council Member Claverie

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

13. DISCUSSION AND POSSIBLE ACTION TO APPROVE PAYMENT OF ACCOUNTS PAYABLE.

**MOTION:** Council Member Reibslager moved to APPROVE PAYMENT OF ACCOUNTS PAYABLE.

**SECOND:** Council Member Finch

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

14. **FUTURE AGENDA ITEMS:**

AT THIS TIME THE COUNCIL MAY BRING FORTH TOPICS FOR FUTURE AGENDAS, AND IF PREVIOUSLY REJECTED BY THE MAYOR, THE COUNCIL MAY VOTE ON WHETHER TO PLACE THOSE ITEMS ON A FUTURE AGENDA PURSUANT TO SECTION 2-5-5 OF THE TOWN OF PATAGONIA, ARIZONA CODE. THE COUNCIL MAY NOT DISCUSS, DELIBERATE OR TAKE ANY ACTION ON THE SUBSTANCE OF THE TOPICS OTHER THAN TO VOTE TO INCLUDE THEM ON A FUTURE AGENDA. A. R. S. §38-431.02(H). None

15. **ADJOURN**

**MOTION:** Council Member Finch moved to adjourn

**SECOND:** Mayor Wood

**VOTE:** The motion passed by a 5-0 vote, with Council Members voting as follows:

**AYES:** Mayor Wood, Vice-Mayor Stabile, Council Members Reibslager, Finch & Claverie

**NAYS:** None

**ABSTAINERS:** None

**ABSENT:** None

The meeting adjourned at 7:33 P.M.

I hereby confirm the foregoing minutes are a true and accurate copy of the minutes of a Regular Council Meeting held February 10, 2021 at 7:00 P.M. via Zoom Meeting. I further certify that the meeting was duly called, held and that a quorum was present.

Dated \_\_\_\_ Day \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2021

APPROVED:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor Andrea Wood

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ron Robinson, Town Clerk/Manager