

**TOWN OF PATAGONIA  
PLANNING AND ZONING COMMITTEE  
SPECIAL MEETING MINUTES  
MAY 14, 2012  
6:00 P.M.**

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1. CALL TO ORDER. Chairman Budd called the meeting to order at 6:01 p.m.  
Members present included Chairman Budd and Members Gilbert, Pendleton, Stabile and Murrietta.  
Members absent: Coleman and Munroe.  
Staff present: Town Manager Teel
  
2. CORRECTION AND/OR APPROVAL OF MINUTES OF THE PLANNING AND ZONING MEETING(S) AND HEARINGS.

A) SPECIAL MEETING MAY 7, 2012 – 6:00 PM

Motion: Member Stabile moved to APPROVE THE MINUTES OF THE SPECIAL MEETING OF MAY 7, 2012

Second: Member Gilbert

Vote: The motion was approved by a vote of 5-0 with members voting as follows:

Ayes: Chairman Budd, Members Stabile, Gilbert, Murrietta and Pendleton .

Nays: None

3. REQUESTS FROM THE TOWN COUNCIL. None
  
4. COMMUNITY INPUT:SUBJECT TO REASONABLE TIME AND MANNER RESTRICTIONS: AT THIS TIME MEMBERS OF THE PUBLIC MAY COMMENT ON ANYTHING UNDER THE PURVIEW OF THE PLANNING AND ZONING COMMITTEE. PURSUANT TO THE ARIZONA OPEN MEETING LAW, AT THE CONCLUSION OF THIS AGENDA ITEM, INDIVIDUAL MEMBERS OF THE COMMITTEE MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COMMITTEE, MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA.None
  
5. DISCUSSION AND POSSIBLE ACTION CONCERNING ASSISTANCE BY THE ARIZONA DEPARTMENT OF TRANSPORTATION IN CREATING A ROUTE FOR THE TRANSIT OF HAZARDOUS MATERIALS BYPASSING THE MUNICIPALITY OF PATAGONIA.

Mr. Stabile reported on his numerous calls to individuals at ADOT and DPS and the recommendation that the Town explore closing some or all of its streets to certain kinds of hazardous materials.

Motion: Member Stabile moved to ASK THE MANAGER TO FOLLOW UP WITH THE TOWN ATTORNEY TO DETERMINE IF THE TOWN COULD PROHIBIT THE TRANSIT OF CERTAIN HAZARDOUS MATERIALS ON TOWN STREETS, OR IF NOT PROHIBIT THEM, TO REQUIRE PERMITS SUCH AS A \$500 PERMIT PLUS A BOND OR ESCROW IN THE AMOUNT OF \$1,000,000

Second: Member Gilbert

Vote: The motion was approved by a vote of 5-0 with members voting as follows:

Ayes: Chairman Budd, Members Stabile, Gilbert, Murrietta and Pendleton .

Nays: None

6. DISCUSSION AND POSSIBLE ACTION ON A DRAFT ANNUAL REPORT, AS REQUIRED ANNUALLY BY CODE, CHAPTER 14.

Chairman Budd presented a draft he had prepared and described it briefly.

Motion: Member Pendleton moved FOR EVERYONE TO REVIEW THE DRAFT DURING THE WEEK AND DISCUSS IT AT THE NEXT MEETING

Second: Member Murrietta

Vote: The motion was approved by a vote of 5-0 with members voting as follows:

Ayes: Chairman Budd, Members Stabile, Gilbert, Murrietta and Pendleton .

Nays: None

7. ELECTION OF A CHAIR AND VICE-CHAIR OF THE PLANNING AND ZONING COMMITTEE, AS REQUIRED IN MAY OF EACH YEAR BY CODE, CHAPTER 14.

Motion: Member Pendleton moved to RE-ELECT DAVID BUDD AS CHAIRMAN FOR ANOTHER ONE YEAR TERM.

Second: Member Stabile.

Vote: The motion was approved by a vote of 5-0 with members voting as follows:

Ayes: Chairman Budd, Members Stabile, Gilbert, Murrietta and Pendleton .

Nays: None

Motion: Chairman Budd moved to RE-ELECT JIM PENDLETON AS VICE-CHAIRMAN FOR ANOTHER ONE YEAR TERM.

Second: Member Stabile.

Vote: The motion was approved by a vote of 5-0 with members voting as follows:

Ayes: Chairman Budd, Members Stabile, Gilbert, Murrietta and Pendleton .

Nays: None

8. DISCUSSION OF ELEMENTS OF THE TOWN CIRCULATION PLAN, ESPECIALLY AS RELATED TO NON-MOTORIZED TRANSPORTATION.

There Was an extended discussion of elements of the Circulation Plan. Items covered included the desirability of mid-block cut-throughs, especially between Mr. Shelton's property and the real estate office. It was agreed that identifying and taking advantage of such opportunities should be part of long term planning.

Also discussed were a bike rack, donated by the Bike shop, to be placed along the business district and a hitching post for horseback visitor between the town hall and the senior center. The need for sidewalks including on Duquesne from Harshaw to the fire station.

It was agreed that we need to get a map and mark it up with the various items that are needed.

Motion: Member Gilbert moved to ACT NOW AND ACCEPT AS MANY BIKE RACKS AS MAY BE DONATED.

Second: Member Murrietta.

Vote: The motion was approved by a vote of 5-0 with members voting as follows:

Ayes: Chairman Budd, Members Stabile, Gilbert, Murrietta and Pendleton .

Nays: None

Motion: Chairman Budd made a motion that BY FALL THE COMMITTEE DEVELOP A COMPREHENSIVE CIRCULATION PLAN.

Second: The motion died for lack of a second.

Motion: Chairman Budd made a motion to WORK OVER THE COMING MONTHS TO PROVIDE RECOMMENDATIONS FOR A COMPREHENSIVE CIRCULATION PLAN

Second: Member Pendleton.

Vote: The motion was approved by a vote of 5-0 with members voting as follows:

Ayes: Chairman Budd, Members Stabile, Gilbert, Murrietta and Pendleton .

Nays: None

9. DISCUSSION OF DARK SKIES ORDINANCES, AND PROPOSED TIME-FRAME FOR COMPLETION OF A ROUGH-DRAFT ORDINANCE TO PRESENT TO THE TOWN COUNCIL.

There was a discussion as to how a Dark Skies Ordinance would be enforced and Chairman Budd suggested visiting some town with such ordinances and finding out how they worked. Member Murrietta reported on her visit to Flagstaff where the restrictions appear to work in the old downtown but not in the newer "big box" area. Santa Cruz County's ordinance was identified as one of reasonable length and it was agreed to continue to study the matter.

10. DISCUSSION AND POSSIBLE ACTION ON SCHEDULING THE NEXT PLANNING AND ZONING COMMITTEE MEETING.

The next meeting was scheduled for May 21 and anyone who can't make it is to notify the Chair so he can make arrangements for Mary Munroe to participate by phone and provide a quorum.

11. SUGGESTIONS FOR FUTURE AGENDA. FUTURE AGENDA ITEMS: AT THIS TIME MEMBERS OF THE COMMITTEE MAY BRING FORTH TOPICS OF AGENDA ITEMS FOR THE NEXT SPECIAL MEETING. THE COMMITTEE MAY NOT DISCUSS, DELIBERATE OR TAKE ANY ACTION ON THE SUBSTANCE OF THE TOPICS OTHER THAN TO INCLUDE THEM ON A FUTURE AGENDA. A.R.S. §38-431.02(H). None

12. ADJOURNMENT.

Motion: Member Pendleton moved to ADJOURN THE MEETING

Second: Member Murrietta

Vote: The motion was approved by a vote of 5-0 with members voting as follows:

Ayes: Chairman Budd, Members Stabile, Gilbert, Murrietta and Pendleton .

Nays: None

The meeting was adjourned at 7:05 p.m.

I hereby certify that the foregoing minutes are a true and accurate copy of the minutes of a Patagonia Planning and Zoning Committee Meeting held on May 14 , 2012 at 6:00 P.M. I further certify that the meeting was duly called, held, and that a quorum was present.

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Attest: Town Manager

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Approved: Chairman