

**TOWN OF PATAGONIA
PLANNING AND ZONING COMMITTEE
SPECIAL MEETING MINUTES
DECEMBER 10TH, 2012
6:00 P.M.**

1. CALL TO ORDER: Chairman Budd called the meeting to order at 6:00 p.m. Members present were Chairman Budd, Vice chairman Pendleton, Members Munroe and Evans. Staff Present was Manager Teel. Members absent were Stabile and Murrietta.

2. CORRECTION AND/OR APPROVAL OF MINUTES OF THE PLANNING AND ZONING MEETING.
 - A) SPECIAL MEETING NOVEMBER 12, 2012 – 6:00 PM

MOTION BY MEMBER MUNROE TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF NOVEMBER 12, 2012

Seconded by Member Pendleton

Vote: Motion was approved by a vote of 4-0- with the members voting as follows:

Ayes: Budd, Pendleton, Munroe and Evans

Nays, None

Absent: Stabile and Murrietta.

3. REQUESTS FROM THE TOWN COUNCIL

Mayor Isakson was present and spoke regarding agenda items 7 and 9. He stated that the Town Council had created a Tree and Park Committee to recommend and execute matters pertaining to the parks and that was not the duty or responsibility of the Planning and Zoning Committee. He pointed out that there were a number of enumerated duties for Planning and Zoning including the adoption of bylaws, review and recommendation for updates and upgrades to the Town General Plan, recommendations regarding an official map and capital improvement plans and recommended that they focus on these.

4. COMMUNITY INPUT: SUBJECT TO REASONABLE TIME AND MANNER RESTRICTIONS, AT THIS TIME MEMBERS OF THE PUBLIC MAY COMMENT ON ANYTHING UNDER THE PURVIEW OF THE PLANNING AND ZONING COMMITTEE. PURSUANT TO THE ARIZONA OPEN MEETING LAW, AT THE CONCLUSION OF THIS AGENDA ITEM, INDIVIDUAL MEMBERS OF THE COMMITTEE MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COMMITTEE, MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA.

5. DISCUSSION AND POSSIBLE ACTION TO SCHEDULE A USE PERMIT HEARING RE: THE PROPERTY AT 539 N. 3RD AVE. OWNED BY BRENT BOWDEN, INCLUDING A REVIEW OF PROPERTY HISTORY AND ANY PERMITS AFFORDED THE PROPERTY IN THE PAST. No action was taken on this item as Mr. Bowdon has not filed an application for a use permit at this time.

6. DISCUSSION AND POSSIBLE ACTION TO SCHEDULE A USE PERMIT HEARING RE: THE PROPOSAL TO CONSTRUCT A RADIO TRANSMISSION TOWER/ANTENNAE ON PROPERTY WITHIN TOWN LIMITS OWNED BY ED AND JACKIE FLEDER.
Chairman Budd recused himself from participating in this matter and turned the Chair over to Vice chairman Pendleton.

MOTION BY MEMBER MUNROE TO HOLD A JOINT HEARING WITH TOWN COUNCIL AND SCHEDULE ACCORDINGLY.

Seconded by Member Lyons

Vote: Motion was approved by a vote of 3-0-1 with the members voting as follows:

Ayes: Pendleton, Munroe and Evans

Nays; None

Recused: Budd

Absent: Stabile and Murrietta.

Mr. Budd resumed the Chair.

7. DISCUSSION AND POSSIBLE RECOMMENDATIONS RE: THE CURRENT DRAFT DOCUMENTS ON ROAD WEIGHT RESTRICTIONS AND PROTECTION OF LOCAL ROADS

MOTION BY MEMBER MUNROE TO APPROVE THE CURRENT DRAFT DOCUMENTS ON ROAD WEIGHT RESTRICTIONS AND PROTECTION OF LOCAL ROADS

Seconded by Member Pendleton

Vote: Motion was approved by a vote of 4-0- with the members voting as follows:

Ayes: Budd, Pendleton, Munroe and Evans

Nays, None

Absent: Stabile and Murrietta

8. A REVIEW, AND POSSIBLE RECOMMENDATIONS, RE: COMPREHENSIVE PLANNING ON TOWN PARKS AND RELATED AMENITIES. Removed from the agenda pursuant to the Mayor's comments.
9. DISCUSSION AND POSSIBLE ACTION ON MODELS OF A DARK SKY ORDINANCE (SANTA CRUZ COUNTY'S VERSION WAS SENT TO ALL MEMBERS) AND ITS POSSIBLE APPLICABILITY TO PATAGONIA.

MOTION BY VICE CHAIRMAN PENDLETON TO RECOMMEND ADOPTION OF THE SANTA CRUZ COUNTY DARK SKIES ORDINANCE TO THE TOWN COUNCIL FOR THE TOWN OF PATAGONIA

Seconded by Member Evans

Vote: Motion was approved by a vote of 4-0- with the members voting as follows:

Ayes: Budd, Pendleton, Munroe and Evans

Nays, None

Absent: Stabile and Murrietta

10. DISCUSSION ON A PLAN TO INVITE COORDINATION OF THE VARIOUS GROUPS INTERESTED IN IMPROVING THE CENTRAL TOWN PARK AND OTHER COMMUNITY OWNED SPACES. Removed from the agenda pursuant to the Mayor's comments.
10. FUTURE AGENDA ITEMS: AT THIS TIME MEMBERS OF THE COMMITTEE MAY BRING FORTH TOPICS OF AGENDA ITEMS FOR THE NEXT SPECIAL MEETING. THE COMMITTEE MAY NOT DISCUSS, DELIBERATE OR TAKE ANY ACTION ON THE SUBSTANCE OF THE TOPICS OTHER THAN TO INCLUDE THEM ON A FUTURE AGENDA. A.R.S. §38-431.02(H).
It was discussed and agreed to hold the next meeting on January 28th and that agenda items would include consideration of bylaws and review of the General Plan as well as any other items which might require attention.

11. ADJOURNMENT.

MOTION BY VICE CHAIRMAN PENDLETON TO ADJOURN THE MEETING

Seconded by Member Munroe.

Vote: Motion was approved by a vote of 4-0- with the members voting as follows:

Ayes: Budd, Pendleton, Munroe and Evans

Nays, None

Absent: Stabile and Murrietta

The meeting was adjourned at 6:32 p.m.

I hereby certify that the foregoing minutes are a true and accurate copy of the minutes of a Patagonia Planning and Zoning Committee meeting held on December 10, 2012 at 6:00 p.m. I further certify that the meeting was duly called, held and that a quorum was present.

Attest: Town Manager

Approved: Chairman