

**TOWN OF PATAGONIA
SPECIAL COUNCIL WORKSHOP MEETING MINUTES
NOVEMBER 17, 2012
9:00 A .M.**

1. CALL TO ORDER Mayor Isakson called the meeting to order at 9:00 a.m..
Members present were: Mayor Isakson, Vice Mayor Wood, Council members Gilbert and Coleman. Absent was Council member Quiroga.
Staff present were Town Manager Teel and Town Attorney Masee.

2. REVIEW, DISCUSSION AND CONSULTATION WITH TOWN ATTORNEY ON QUESTIONS RAISED CONCERNING POSSIBLE ADOPTION OF APPENDIX IV OF THE MODEL CITY TAX CODE: ANY ACTION ON THIS MATTER WILL BE DEFERRED TO THE PUBLIC MEETING ON NOVEMBER 28
There was a discussion of the need for the Appendix IV and its relationship to enforcement and collection of Town sales tax. Members discussed the problems and benefits of returning to town collection of the tax instead of having it done by the State. Mr. Teel was directed to explore the steps the town would have to take to return to town collection. .

3. REVIEW, DISCUSSION AND POSSIBLE RECOMMENDATION TO STAFF ON ATTORNEY'S DRAFT TO AMEND THE TOWN CODE BY THE ADDITION OF REGULATIONS PERTAINING TO MOTOR VEHICLE WEIGHTS, ROUTES AND THE TRANSPORTATION OF HAZARDOUS MATERIALS.
The latest draft was reviewed. Some clarification is needed on exemptions for service to businesses in town which Mr. Masee will draft and the ordinance is ready to be placed on the agenda for adoption.

4. REVIEW, DISCUSSION AND POSSIBLE RECOMMENDATION TO STAFF ON ATTORNEY'S DRAFT TO UPDATE AND AMEND CHAPTER FOURTEEN, PLANNING AND ZONING COMMITTEE, OF THE TOWN CODE OF THE TOWN OF PATAGONIA. Chapter 14 draft was reviewed and deemed ready to go one minor expansion, Article 14-6A should be expanded to make it clear that any tower variance must go through the Use Permit requirements. With that addition this chapter is ready to proceed to a joint hearing for adoption with P&Z.

5. REVIEW, DISCUSSION AND POSSIBLE RECOMMENDATION TO STAFF ON ATTORNEY'S DRAFT TO UPDATE AND AMEND CHAPTER SEVEN, BUILDING, OF THE TOWN CODE OF THE TOWN OF PATAGONIA.
The latest draft was reviewed and there was a discussion of the provision relating to the use and occupancy of recreational vehicles for occupancy outside of an RV park. It was agreed that occupancy was occurring and should be permitted subject to the same setback and side yard requirements and to connection to water, sewer and electrical connections. Mr. Masee will draft suitable language. There was also a discussion of regulations pertaining to walls and their permitted height, however it was determined that this should be dealt with at a later date when the general code updates have been completed. The updates will be circulated and if acceptable this will move forward along with Chapter 14 to a joint hearing

6. REVIEW, DISCUSSION AND POSSIBLE RECOMMENDATION TO STAFF TO UPDATE AND AMEND CHAPTER TWO, MAYOR AND COUNCIL OF THE TOWN CODE OF THE TOWN OF PATAGONIA.

This chapter was reviewed and found to be satisfactory with the exception of the provisions for Commissioners as stated in Article 2-3 which are to be deleted in their entirety (including sections 2-3-1 through 2-3-4) With that article deleted the chapter is ready to move forward.

7. REVIEW, DISCUSSION AND POSSIBLE RECOMMENDATION TO STAFF TO UPDATE AND AMEND CHAPTER THREE, ADMINISTRATION, OF THE TOWN CODE OF THE TOWN OF PATAGONIA

In the review of Chapter 3 the provision relating to the Town Manager were acceptable, The provisions relating to the Marshal need to be updated to reflect the most recent provisions of state law relating to discipline and termination which Mr. Massee will draft. Under Librarian add a provision that reporting to Town Council and under the general oversight of the Town Manager. The purchasing provision are to be reviewed by the Manager to determine if the limits need to be increased reflecting the impact of inflation.

8. REVIEW, DISCUSSION AND POSSIBLE RECOMMENDATION TO STAFF TO UPDATE AND AMEND CHAPTER FOUR, POLICE/FIRE, OF THE TOWN CODE OF THE TOWN OF PATAGONIA

Changes are to be made to call police officers deputies. Appointment of the Town Marshal is to be by the Town Manager with the concurrence of the Town Council. Add a requirement that all deputies are to be POS certified at the time of their appointment.

9. FUTURE AGENDA ITEMS: AT THIS TIME THE COUNCIL MAY BRING FORTH TOPICS FOR FUTURE AGENDAS, AND IF PREVIOUSLY REJECTED BY THE MAYOR, THE COUNCIL MAY VOTE ON WHETHER TO PLACE THAT ITEM ON A FUTURE AGENDA PURSUANT TO SECTION 2-5-5 OF THE CODE OF THE TOWN OF PATAGONIA, ARIZONA. THE COUNCIL MAY NOT DISCUSS, DELIBERATE OR TAKE ANY ACTION ON THE SUBSTANCE OF THE TOPICS OTHER THAN TO VOTE TO INCLUDE THEM ON A FUTURE AGENDA. A.R.S. § 38-431.02(H).

The next work session is scheduled for December 15, at 9 a.m.

10. ADJOURN.

The meeting was adjourned by acclamation at 1:30 p.m.

I hereby confirm the foregoing minutes are a true and accurate copy of the minutes of a Regular Council Meeting held November 17, 2012 at 9:00 A.M. I further certify that the meeting was duly called, held, and that a quorum was present.

Dated this ___ Day of _____, 2012.

Approved: _____
Mayor

Attest:

Town Manager