

**TOWN OF PATAGONIA
PLANNING AND ZONING COMMITTEE
SPECIAL MEETING MINUTES
JULY 2ND, 2012
6:00 P.M.**

1. CALL TO ORDER. Chairman Budd called the meeting to order at 6:06 p.m. Members present included Chairman Budd and members Pendleton, Stabile, Gilbert. Members absent were Munroe and Murrietta. Staff present was Teel.

2. CORRECTION AND/OR APPROVAL OF MINUTES OF THE PLANNING AND ZONING MEETING(S) AND HEARINGS.

A) SPECIAL MEETING MAY 21ST, 2012 – 6:00 PM

The draft minutes were corrected to add Member Murrietta to the list of absent members.

Motion: Member Stabile moved to APPROVE THE MINUTES OF THE SPECIAL MEETING OF MAY 21, 2012 as corrected.

Second: Member Pendleton

Vote: The motion was approved by a vote of 4-0 with members voting as follows:

Ayes: Chairman Budd, Members Stabile, Gilbert and Pendleton .

Nays: None

Absent: Members Munroe and Murrietta

3. REQUESTS FROM THE TOWN COUNCIL. None

4. COMMUNITY INPUT: SUBJECT TO REASONABLE TIME AND MANNER RESTRICTIONS, AT THIS TIME MEMBERS OF THE PUBLIC MAY COMMENT ON ANYTHING UNDER THE PURVIEW OF THE PLANNING AND ZONING COMMITTEE. PURSUANT TO THE ARIZONA OPEN MEETING LAW, AT THE CONCLUSION OF THIS AGENDA ITEM, INDIVIDUAL MEMBERS OF THE COMMITTEE MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COMMITTEE, MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA. Mr. Bob Misierowski was present and asked about the process by which a camping trailer had been permitted on a lot or lots at the end of Three R Avenue. Also a well has been drilled and electric power run to the site. Mr. Teel noted that he had inspected the site previously and there was no camper there. No permits had been requested or received but well permitting is handled by the state without notification to the Town and SSVEC is responsible for installing electrical services, again without notifying the Town. The matter will be investigated to see what is happening.

5. UPDATES ON RECOMMENDATIONS SUBMITTED TO COUNCIL REGARDING TOWN CODE, ESPECIALLY CHAPTERS 7 AND 14, AND OTHER RECOMMENDATIONS BY THE COMMITTEE. Mr. Teel reported that the recommendations had been placed on hold after being sent to the Town Attorney to give the Council a chance to undertake their review of the Code so that all the changes could be made at once. After discussion it was agreed that a request be made to move these forward as their impact on other chapters would be minimal to nonexistent. Mr. Teel is to follow up with Mr. Masee to see where the draft provisions on Hazardous materials and multiple vehicle trips stand. It was recommended that the hazardous materials restrictions could be limited to a prohibition of cyanide and sulfuric acid which are not used by ranchers and contractors.

6. BRIEF REVIEW OF THE USE PERMIT PROCESS TO DATE, AND DISCUSSION OF MATERIALS AND/OR ADVERTISING THAT MAY SERVE FOR GREATER UNDERSTANDING AND ACCEPTANCE OF THE PERMITTING PROCESS. The members were furnished with copies of the present instructions concerning applications for use permits. There was a discussion, but no consensus on creating a new brochure covering most, or all, of the permitting process and the related fees as opposed to just updating the present handout sheet. Mr. Budd will consider whether he wants to invest some time in drafting such a document.
7. POSSIBLE UPDATE ON PREPARATIONS FOR A DARK SKIES ORDINANCE FOR THE TOWN. Member Gilbert reported that she had reviewed a number of the suggested ordinances, including Santa Cruz County's and was not able to sort out the technical terms so that she had a clear understanding of what they provided, She asked if it was possible to get some clear demonstration of what the various terms meant. There was a discussion of the various terms including Lumens, Watts, etc.
8. POSSIBLE UPDATE ON PLANNING FOR CIRCULATION, INCLUDING THE ENCOURAGEMENT OF A PEDESTRIAN AND BICYCLE FRIENDLY PLAN. Mr. Budd reported that he had spoken to Patrick O'Neil about his offer of a bike rack and Mr. O'Neil was discussing it with his partner.
9. UPDATE ON THE PREPARATION OF TOWN MAPS SHOWING MUNICIPAL-OWNED PROPERTY AND OTHER DETAILS USEFUL FOR PLANNING. Mr. Teel reported that he had gotten some base maps from SC County and would have some copies to work on at the next meeting.
10. SUGGESTIONS FOR FUTURE AGENDA. Chairman Budd suggested that P&Z ask Council to give them some specific direction as to work items that they might undertake for Council. Mr. Pendleton suggested that more members were needed for the Committee. At that point Mr. Misierowski agreed to serve if appointed and presented his request letter. There was also discussion of asking Council to schedule a joint work session to review amendments to the Town Code, this will be referred to Council for their consideration.
11. FUTURE AGENDA ITEMS: AT THIS TIME MEMBERS OF THE COMMITTEE MAY BRING FORTH TOPICS OF AGENDA ITEMS FOR THE NEXT SPECIAL MEETING. THE COMMITTEE MAY NOT DISCUSS, DELIBERATE OR TAKE ANY ACTION ON THE SUBSTANCE OF THE TOPICS OTHER THAN TO INCLUDE THEM ON A FUTURE AGENDA. A.R.S. §38-431.02(H).The next Committee meeting was scheduled for August 20, 2012 at 6:00 p.m.
12. ADJOURNMENT.

Motion: Member Pendleton moved to ADJOURN THE MEETING.

Second: Member Gilbert

Vote: The motion was approved by a vote of 4-0 with members voting as follows:

Ayes: Chairman Budd, Members Stabile, Gilbert and Pendleton .

Nays: None

Absent: Munroe and Murrietta.

The meeting was adjourned at 7:37 p.m.

P&Z Committee minutes 7-2-12

I hereby certify that the foregoing minutes are a true and accurate copy of the minutes of a Patagonia Planning and Zoning Committee Meeting held on July 2 , 2012 at 6:00 P.M. I further certify that the meeting was duly called, held, and that a quorum was present.

Attest: Town Manager

Approved: Chairman