

**TOWN OF PATAGONIA
PLANNING AND ZONING COMMITTEE
SPECIAL PUBLIC MEETING MINUTES
April 22, 2013
6:00 P.M.**

1. CALL TO ORDER. Chairman Stabile called the meeting to order at 6:02 p.m. Members present were Chairman Stabile, Vice chairman Pendleton and member Munroe. Staff members present were Town Manager Teel and Deputy Clerk Van Nest. Member Munroe arrived during item #5. Absent: Members Montanez and Murrietta.

Chairman Stabile reported that he had received a verbal resignation from Mr. Evans so the three members present constituted a quorum.

2. CORRECTION AND/OR APPROVAL OF MINUTES OF THE PLANNING AND ZONING MEETING.

A) SPECIAL MEETING MARCH 11, 2013 – 7:00 PM

MOTION: Mr. Stabile moved to approve the minutes of the special meeting of March 11, 2013

SECOND: Mr. Pendleton

VOTE: The motion was approved by a vote of 3-0 with the members voting as follows:

AYES: Stabile, Pendleton, Munroe.

NAYS: None

ABSTAIN: None

ABSENT: Murrietta and Montanez.

3. REQUESTS FROM COUNCIL. None.
4. COMMUNITY INPUT: SUBJECT TO REASONABLE TIME AND MANNER RESTRICTIONS, AT THIS TIME MEMBERS OF THE PUBLIC MAY COMMENT ON ANYTHING UNDER THE PURVIEW OF THE PLANNING AND ZONING COMMITTEE. PURSUANT TO THE ARIZONA OPEN MEETING LAW, AT THE CONCLUSION OF THIS AGENDA ITEM, INDIVIDUAL MEMBERS OF THE COMMITTEE MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COMMITTEE, MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA. None
5. DISCUSSION AND POSSIBLE RECOMMENDATIONS FOR CAPITAL IMPROVEMENT PROJECTS FOR PATAGONIA.

There was a discussion of the projects listed on Meg Gilberts suggested project list. The projects were assigned the following priorities:

1. Marshal's Office
2. Trailhead camping facility in the park.
3. Solar panels at WWTP.
4. Tree watering system.

6. ATTORNEY RESPONSE TO INQUIRY CONCERNING MARY MUNROE SUGGESTIONS OUT OF CONSIDERATION FOR THE RESIDENTS OF THE TOWN OF PATAGONIA AND TO RETAIN THE CHARACTER OF THE TOWN PROPOSING THE FOLLOWING:

- A. NO BUSINESS FRANCHISES PERMITTED WITHIN THE TOWN LIMITS OF PATAGONIA.
- B. NO HEAVY INDUSTRY PERMITTED WITHIN THE TOWN LIMITS OF PATAGONIA, AND LIGHT INDUSTRY ONLY ALLOWED IN THE AREA DESIGNATED FOR IT.
- C. NO EXTENSION OF NON-CONFORMING USES WITHIN THE TOWN LIMITS.

It was agreed, based on the attorney's comments, not to pursue these items any further.

- 7. DISCUSSION OF WHAT WOULD BE THE BEST WAY TO HANDLE THE UPDATE OF THE TOWN PLAN, HOW, WHEN? MEMBERS WERE TO REVIEW THE INFORMATION FURNISHED AT THE LAST MEETING ON GENERAL PLANS.

After discussion it was agreed to review the plan a few pages at each meeting and pages 1-17 were set for review at the next meeting. Members were encouraged to review them in advance to prepare for the discussion.

- 8. REVIEW AND RECOMMENDATIONS CONCERNING THE NOTICE POLICY FOR USE PERMITS, IS THE 500' RADIUS FOR NOTICES TOO MUCH. WOULD 100' OR LESS BE MORE APPROPRIATE.

There was a discussion concerning a more appropriate distance for the notification radius:

MOTION: Mr. Stabile moved to approve RECOMMEND TO COUNCIL THAT THE NOTIFICATION RADIUS BE REDUCED TO 100 FEET INSTEAD OF 500 FEET.

SECOND: Mr. Pendleton

VOTE: The motion was approved by a vote of 3-0 with the members voting as follows:

AYES: Stabile, Pendleton, Munroe.

NAYS: None

ABSTAIN: None

ABSENT: Murrietta and Montanez.

- 9. THE CREATION OF AN OVERNIGHT CAMPING AREA FOR THROUGH HIKERS COMING OFF THE ARIZONA TRAIL. IT SHOULD BE NEAR THE RESTROOMS, ONLY FOR 1-2 NIGHTS MAX. WE ARE A GATEWAY TOWN.

There was a discussion of possible locations and of ways of regulating and registering campers. It was agreed that with the several web sites available including the Town's, PABA's and the AZ trail site it would be relatively easy to get the word out and provide a registration process and that there should be a limit of two nights for any camper.

MOTION: Ms. Munroe moved to RECOMMEND TO COUNCIL THE ESTABLISHMENT OF A TRAILHEAD CAMPGROUND IN THE PARK IN THE TREE AREA NEAR THE RESTROOMS FOR OVERNIGHT CAMPING BY HIKERS WITH A REQUIREMENT THAT THEY REGISTER IN ADVANCE AND A 2 NIGHT LIMIT.

SECOND: Mr. Stabile

VOTE: The motion was approved by a vote of 3-0 with the members voting as follows:

AYES: Stabile, Pendleton, Munroe.

NAYS: None

ABSTAIN: None

ABSENT: Murrietta and Montanez.

10. UPDATE FROM THE TOWN MANAGER ON THE STATUS OF THE BOWDEN PERMITS.

Mr. Teel's report was noted.

11. ADJOURNMENT. It was agreed that the next meeting would be held on May 20, returning to the pattern of meetings on the third Monday of the month.

MOTION: Mr. Pendleton moved to ADJOURN THE MEETING.

SECOND: Ms. Munroe

VOTE: The motion was approved by a vote of 3-0 with the members voting as follows:

AYES: Stabile, Pendleton, Munroe.

NAYS: None

ABSTAIN: None

ABSENT: Murrietta and Montanez.

The meeting was adjourned at 6:32 p.m.

I Hereby certify that this is a true and correct copy of the minutes of a Planning and Zoning Committee meeting held on April 22, 2013 at 6:00 p.m. I further certify that the meeting was duly called, held and that a quorum was present.

Attest: Town Manager

Approved: Chairman